

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Boardmember: Bill Plumley  
 Boardmember: Jim Bristow  
 Boardmember: Ken Nichols



Boardmember: Keith Patschke  
 Boardmember: John Marr  
 Boardmember: Susan Montgomery

*People, Parks and Prosperity*

## CRIME CONTROL & PREVENTION DISTRICT MEETING MINUTES

The Crime Control & Prevention District held a Regular Meeting at 6:00 p.m., on Wednesday, May 13, 2015 at the Cottonwood Shores City Hall located at: 3808 Cottonwood Drive in Cottonwood Shores, Texas 78657

### AGENDA

1. Call to order @: 6:00 p.m.
2. Roll Call taken by City Administrator/City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
President Plumley	√		
Vice President Patschke	√	Left at 6:20pm	
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

*City Administrator/ City Secretary Sheila C. Moore announced that a quorum was present.*

3. Consent Agenda:
  - 3.1. Minutes from a Special Meeting of the Crime Control and Prevention District held on February 11, 2015.
    - 3.1.1. Motion to approve February 11, 2015 minutes
      - 3.1.1.1 Motion: Vice President Patschke
      - 3.1.1.2. Second: Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.1.2. Votes: Yea: 6      Nay: 0      Abstain: 0

3.1.3. Motion: **Passed**

4. Unfinished Business

4.1. Discussed and considered action on purchase of Security Cameras for the Parks. As requested by the Parks and Recreation Commission

Lieutenant Biese presented his research on Cameras from Super Circuits. Three options 1) Pole Camera with video that is motion activated and swivels, \$5,000 2) Trail Camera- doesn't move, shoots straight on 3) Outdoor camera with DVR, both have to be plugged into a power source. Boardmember Bristow said he couldn't see spending \$5,000 for one camera. President Plumley felt cameras can only do so much when it comes to identifying vandals. Boardmember Montgomery stated that the value in a camera is for surveillance when police are not on duty. Mayor Orr asked the Commission to consider sharing with other cities.

4.1.1. Motion to take no action and reconsider on Item 5.3

4.1.1.1. Motion: Boardmember Bristow

4.1.1.2. Second: Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke			
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.1.2. Votes: Yea: 5 Nay: 0 Abstain: 0

4.1.3. Motion: **Passed**

5. New Business:

5.1. Discussed and reviewed 2<sup>nd</sup> fiscal quarter 2015 (January, February, March) actual expenditures. As requested by Staff  
City Financial Officer Orr presented the current status of the CCPD budget.

5.2. Discussed and considered action on CCPD's portion of payroll stipends. As requested by Financial Director Orr  
CFD Orr requested the Board consider allowing him to pull the stipends for payroll from the CCPD budget per pay period vs. each month.

5.2.1. Motion to allocate stipends per payroll period

5.2.1.1. Motion: Boardmember Bristow

5.2.1.2. Second: Boardmember Nichols

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke			
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

5.2.2. Votes: Yea: 5 Nay: 0 Abstain: 0

5.2.3. Motion: **Passed**

5.3. Discussed and considered action on revenue disbursement for 3<sup>rd</sup> fiscal quarter 2015 (April, May, June). As requested by Staff

Interim Police Chief Bieze requested that the CCPD allow him to purchase software for the new dispatch program for the computers in the 3 patrol cars plus the mount for the computer in the chief's vehicle. He also requested the purchase of a medical bag.  
CCPD agreed to purchase a Moultrie panoramic game camera, cage and SD card for park security.

5.3.1. Motion to allow Officer Bieze to purchase up to \$3,500 for requested equipment and the purchase of a Moultrie camera plus accessories up to \$300.

5.3.1.1. Motion: Boardmember Montgomery

5.3.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke			
Boardmember Nichols	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

5.3.2. Votes: Yea: 5 Nay: 0 Abstain: 0

5.3.3. Motion: **Passed**

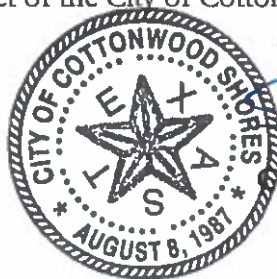
6. Future Agenda Items

- 6.1. Review CCPD purchasing SOP
- 6.2. Next meeting August 12, 2015

7. Adjournment at 8:00 p.m.

The preceding document is a true and accurate reflection of the minutes of a Regular Meeting of the Crime Control and Prevention District of the City of Cottonwood Shores, held on May 13, 2015.

Attest:



*Sheila C. Moore*

Sheila C. Moore

City Administrator/City Secretary