

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Boardmember: Bill Plumley
 Boardmember: Jim Bristow
 Boardmember:



Boardmember: Keith Patschke
 Boardmember: John Marr
 Boardmember: Susan Montgomery

People, Parks and Prosperity

CRIME CONTROL & PREVENTION DISTRICT MEETING MINUTES

The Crime Control & Prevention District held a Regular Meeting at 6:00 p.m., on Wednesday, August 12, 2015 at the Cottonwood Shores City Hall located at: 3808 Cottonwood Drive in Cottonwood Shores, Texas 78657

AGENDA

1. Call to order @: 6:00 p.m.
2. Roll Call taken by City Administrator/City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
President Plumley		√	
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.

3. Consent Agenda:
 - 3.1. Minutes from a Regular Meeting of the Crime Control and Prevention District held on May 13, 2015.
 - 3.1.1. Motion to approve May 13, 2015 minutes
 - 3.1.1.1 Motion: Boardmember Montgomery
 - 3.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.1.2. Votes: Yea: 4 Nay: 0 Abstain: 0

3.1.3. Motion: **Passed**

3.2. Minutes from a Special Workshop Meeting of the Crime Control and Prevention District held on August 5, 2015.

3.2.1. Motion to approve August 5, 2015 minutes

3.2.1.1 Motion: Boardmember Bristow

3.2.1.2. Second: Boardmember Montgomery

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.2.2. Votes: Yea: Nay: 0 Abstain: 0

3.2.3. Motion: **Passed**

Motion made to move Item 4.1. after Item 4.3.

Motion: Boardmember Montgomery

Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

Votes: Yea: 4 Nay: 0 Abstain: 0

Motion: **Passed**

4. New Business:

4.2. Discussed and reviewed 3rd fiscal quarter 2015 (April, May, June) actual expenditures. As requested by Staff

Board review actual disbursements made during 3rd quarter from the CCPD budget. Approximately \$4,000 was disbursed.

4.3. Discussed and considered action on revenue disbursement for 4th quarter 2015 (July, August, September) As requested by Staff

Chief Bieze requested the following items be purchased during 4th quarter for the Police Department:

- Dispatch Software for computers - \$1,200 (approved at May13 meeting)
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- Transfer equipment from unit 533 to unit 531 - \$250
- 2 gun racks for vehicles - \$125
- 2 GPS antennas - \$450
- Targets for gun range - \$40
- Taser for 4th officer - \$800

4.3.1. Motion to disburse revenue up to \$1,600.

4.3.1.1. Motion: Boardmember Montgomery

4.3.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.3.2. Votes: Yea: 4 Nay: 0 Abstain: 0

4.3.3. Motion: **Passed**

4.1. Discussed and considered action on approving CCPD Fiscal 2016 Budget

Reviewed changes requested from last meeting and approved.

Discussed funding the purchase of a new vehicle for the PD. What are the downsides of having 2 cars? 2 cars would be running 7 days a week and maintenance would escalate. Board asked that more investigation be done on grants for police cars quickly and will research rates on a vehicle loan.

4.1.1. Motion to approve CCPD Fiscal 2016 Budget

4.1.1.1. Motion: Councilmember Bristow

4.1.1.2. Second: Councilmember Marr

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.1.2. Votes: Yea: 4 Nay: 0 Abstain: 0

4.1.3. Motion: **Passed**

4.4. Discussed and considered action on amending CCPD Financial Management and Purchasing Procedure. *As requested by CFO Orr.*

4.4.1. Motion to amend CCPD Financial Management and Purchasing Procedure as presented.

4.4.1.1. Motion: Councilmember Montgomery

4.4.1.2. Second: Councilmember Bristow

NAME	Yea	Nay	Abstain
President Plumley			
Vice President Patschke	√		
Boardmember			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.4.2. Votes: Yea: 4 Nay: 0 Abstain: 0

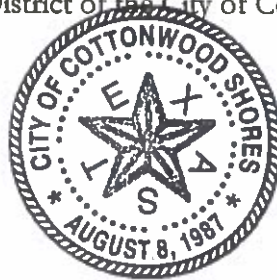
4.4.3. Motion: **Passed**

- 5. Future Agenda Items
 - 5.1. New Vehicle Purchase
 - 5.2. Cameras
 - 5.3. Next meeting on 11/4/2015

6. Adjournment at 6:36 p.m.

The preceding document is a true and accurate reflection of the minutes of a Regular Meeting of the Crime Control and Prevention District of the City of Cottonwood Shores, held on August 12, 2015.

Attest:




Sheila C. Moore
City Administrator/City Secretary