

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Boardmember: Bill Plumley
Boardmember: Jim Bristow
Boardmember: Keith Larue



Boardmember: Keith Patschke
Boardmember: John Marr
Boardmember: Susan Montgomery

People, Parks and Prosperity

CRIME CONTROL & PREVENTION DISTRICT REGULAR MEETING MINUTES

The Crime Control & Prevention District held a Regular Meeting at 6:00 p.m., on Wednesday, January 27, 2016 at the Cottonwood Shores City Hall located at: 3808 Cottonwood Drive in Cottonwood Shores, Texas 78657

AGENDA

1. Call to order @ 6:00 p.m.
2. Roll Call taken by City Administrator/City Secretary Sheila C. Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
President Plumley	√		
Vice President Patschke	√		
Boardmember Larue		Arrived at 6:15 pm	
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.

3. Consent Agenda:
 - 3.1. Minutes from a Special Meeting of the Crime Control and Prevention District held on December 16, 2015.
 - 3.1.1. Motion to approve December 16, 2015 minutes
 - 3.1.1.1 Motion: Boardmember Montgomery
 - 3.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Larue			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

3.1.2. Votes: Yea: 5 Nay: 0 Abstain: 0

3.1.3. Motion: **Passed**

4. New Business:
 - 4.1. Discussed and considered action on electing new President of the Board. *As requested by Staff*

Regular Meeting of the Crime Control and Prevention District held on January 27, 2016

4.1.1. Motion to nominate and elect Bill Plumley as President of the Board

4.1.1.1. Motion: Boardmember Marr

4.1.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Larue			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.1.2. Votes: Yea: 5 Nay: 0 Abstain: 0

4.1.3. Motion: **Passed**

4.2. Discussed and considered action on electing new Vice President of the Board. *As requested by Staff*

4.2.1. Motion to nominate and elect Keith Patschke as Vice President of the Board

4.2.1.1. Motion: Boardmember Montgomery

4.2.1.2. Second: Boardmember Bristow

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke			√
Boardmember Larue			
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.2.2. Votes: Yea: 4 Nay: 0 Abstain: 1

4.2.3. Motion: **Passed**

4.3. Discussed and reviewed 1st fiscal quarter 2016 (October, November, December) actual expenditures. *As requested by Staff*

City Administrator Moore presented current balances and expenditures for the 1st Quarter with a current ending balance of \$10,929.44. Ms. Moore advised Board to keep in mind that the \$10K in payroll expenditures will be about the same each quarter and if the current grant application goes through, the Board will have another "match" expenditure of about \$6.3K per year for 3 years.

President Plumley suggested to the board that expenditures should be closely watched and start making an effort to acquire a larger reserve.

4.4. Discussed and considered action on revenue disbursement for 2nd fiscal quarter 2016 (January, February, March). *As requested by Staff*

Chief Bieze advised Board that he had researched shops that could repair the frame of Unit 533. The only shop in Marble Falls that had a frame machine was Caliber Collision. They advised it was not the frame but the rear cradle and estimated repair at \$6K+. Chief then spoke with Shane at Connelly Performance. He was able to find the part at a salvage yard and his estimate to repair was \$1,800.00 max. Chief requested Board approve cost of repair since Unit 533 has the least mileage of any of the vehicles. If could be repaired and perhaps sell the unit with over 100K miles if necessary.

4.4.1. Motion to approve repair of Unit 533 for \$1,800.00

4.4.1.1. Motion: Boardmember Bristow

4.4.1.2. Second: Boardmember Susan Montgomery

NAME	Yea	Nay	Abstain
President Plumley	√		
Vice President Patschke	√		
Boardmember Larue	√		
Boardmember Bristow	√		
Boardmember Marr	√		
Boardmember Montgomery	√		

4.4.2. Votes: Yea: 6 Nay: 0 Abstain: 0

4.4.3. Motion: **Passed**

5. Unfinished Business

5.1. Discussed update on security cameras. *As presented by Chief Bieze*

Chief Bieze stated that the camera at P-Squared is practically inaccessible to retrieve images on a regular basis. Must crawl up the pole to get into the camera. Currently it is not working because the Solar panel is not strong enough to charge the camera's batteries and they lose power quickly and must be changed out often. Boardmember Patschke stated that the camera could be hooked into a power source on a different pole to receive constant power and run wiring to enable Chief to download from a USB port. City Administrator Moore requested that the board approve whatever needed to be done to be able to access images on a regular basis to identify patterns. Boardmember Bristow agreed to research requirements for the USB port and Vice President Patschke agreed to look into connecting the camera to a power source.

5.2. Discussed update on rifle. *As presented by Chief Bieze*

Keith Larue has provided the LT039 Larue Tactical 556/223 Rifle to the CWS Police Department. This replaces the Rock River originally provided. Chief Bieze and Mr. Larue will prepare the necessary paperwork.

5.3. Discussed update on new police vehicle. *As requested by CCPD Board*

City Administrator Moore provided an update on the Grant process: Grant application was submitted to LCRA in January; LCRA will announce awards in March; if the City wins the grant award it will be funded in May of 2016.

6. Future Agenda Items

- 6.1. Update on cameras
- 6.2. Update on new vehicle

7. Adjournment at 6:59 p.m.

The preceding document is a true and accurate reflection of the minutes of a Regular Meeting of the Crime Control and Prevention District of the City of Cottonwood Shores, held on January 27, 2016.



Sheila C. Moore

Sheila C. Moore
City Administrator/City Secretary