

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Travis Hockensmith



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, April 17, 2014 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall located at:
 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Regular Meeting Called to Order: 6:00 pm
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	√		
Mayor Pro-Tem Sherry	√		
Councilmember Hockensmith			Arrived at 6:03 pm
Councilmember Trinidad			Arrived at 6:15 pm
Councilmember Porter	√		
Councilmember Wayson	√		

City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. and Texas flags was led by Mayor Donald Orr

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Wendy Wayson spoke regarding the safety of the Parks' playscapes, asked that Council consider closing the parks at 10:00pm. Tires are being dropped off all the time at the Skate Park. Could we put a fence around the skate park? It is up to the Council to get the Parks completed. (see attached)

Susan Montgomery spoke regarding believing in the community. The Parks and Recreation Commission is going nowhere. There are urgent issues regarding safety that need to be addressed.

5. Administrative Reports:

- City Administrator gave her report as well as Public Works, Library, Code Official, Grants and Court reports (see attached).
- Chief of Police Piatt gave his report (see attached)

Minutes of a Regular Meeting of the City Council held on April 17, 2014

- Councilmember Hockensmith reported on the Volunteer Fire Department (see attached)
- Mayor Orr reported on several complaints regarding LBJ Marina charging \$10 to launch boats at the boat ramp, or \$200 per year. They are charging in order to recoup charges for maintaining the ramp and the restrooms. LCRA is in agreement with the charges.
- The Mayor made a call for nominations to fill vacancies on the Parks and Recreation Commission. Council members will bring their nominations to the next regular meeting.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on April 3, 2014

6.1.1. Motion to accept April 3 minutes with 1 change

6.1.1.1. Motion: Mayor Pro Tem Sherry

6.1.1.2. Seconded: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Hockensmith			Voted Present
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

6.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0 Present: 1

6.1.3. Motion: **Passed**

7. Old Business:

7.1. Discussed and considered action on amending Ordinance 13001 (Water/Wastewater). *As requested by Staff*

7.1.1. Motion to amend Ordinance 13001 regarding water rates

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Seconded: Councilmember Hockensmith

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry		√	
Councilmember Hockensmith	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

7.1.2. Vote: Yea: 4 Nay: 1 Abstain: 0

7.1.3. Motion: **Passed**

7.2. Discussed and reviewed update on plans for the First Annual Cottonwood Rocks Festival.

As requested by Staff

ITEM WAS STRUCK FROM AGENDA

8. New Business

8.1. Discussed and reviewed reimbursement of water and sewer to new residents and developers as others tie-in. *As requested by Councilmember Porter*

Councilmember Porter asked that the Council find a way to handle developers versus homeowners. LUEs and Impact Fees were discussed. It was suggested that the Development Committee review Ordinance 13001 and recommend changes pertaining to this issue.

8.2. Discussed and considered action on P-Squared work plan. *As requested by City Council Councilmember Porter stated that when the Baptist Youths come in for their work week in June, they will arrange and cover the tires, provide parking area and finish the Park up. There will be 3 skid steers to work on P-Squared and the Nature Preserve to complete as per the original plan.*

8.2.1. Motion to take no action

8.2.1.1. Motion: Mayor Pro Tem Sherry

8.2.1.2. Seconded: Councilmember Hockensmith

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Hockensmith	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: **Take no Action**

8.3. Discussed and considered action on filling the Code Enforcement Officer vacancy. *As requested by Chief Harold Piatt*

Chief asked that Council approve posting an employment ad for the position. Would be a part time position working 10 hours a week as needed at \$10,000 annually. Basic Code Enforcement Training would be required.

8.3.1. Motion to begin search for the Code Enforcement Officer

8.3.1.1. Motion: Councilmember Porter

8.3.1.2. Seconded: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Hockensmith	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.3. Motion: **Passed**

8.4. Discussed and considered action on repealing Ordinance 9007 (Office of the Fire Marshal). *As requested by Staff*

Discussion included that the City should repeal Ordinance 9007, but should write an ordinance that establishes the State Fire Marshall as the City's Fire Marshall. Councilmember Wayson and City Administrator to present new Ordinance at next meeting.

8.4.1. Motion to repeal Ordinance 9007 and present new Ordinance

8.4.1.1. Motion: Mayor Pro Tem Sherry

8.4.1.2. Seconded: Councilmember Hockensmith

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Hockensmith	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.4.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.4.3. Motion: **Passed**

- 8.5. **Preliminary discussion** of FY 2014 mid-year financials and budget amendment. *As requested by Financial Officer*
Issues discussed: Electric, Sewer, Staff Benefits, TWC. The City still has some reserve. Considering an integrated accounting system with an server based system and high speed internet.

9. **Future agenda items:**

- 9.1. Fire Control Plan
- 9.2. Discuss and consider action on changes to membership of Parks and Recreation Commission including removal and nomination of membership replacements
- 9.3. Agenda Protocol
- 9.4. City Roads
- 9.5. Festival
- 9.6. Design guidelines for residential and commercial new development
- 9.7. Budget Amendment for Fiscal 2014

10. **Adjournment at 7:43 pm.**

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on April 17, 2014.



Sheila C. Moore

Sheila C. Moore
City Administrator/City Secretary

Wendy Wayson ✓
3925 Lakeview Drive

Citizens comments - Council Meeting
April 17, 2014, 6:00pm

I would like to talk about the parks.

First, Aspen Park. We took our nephews to Aspen in the last few weeks and found that it was not safe. It had nails protruding about ½ inch out on the play scape. Also, one of the climb walls has been broken and left on the ground along with the black culvert being dislocated from its original setting for which the kids roll up and down the property.

Also, a week ago on a Saturday night at 1:30 in the morning there were people playing basketball. How do I know this? Because I could see and hear them.

I don't believe anyone needs to be in the parks past 10:00pm. It's just trouble waiting to happen. One option would be to close the parks at 10:00 on week nights.

Good points about this park are - The basketball court, exercise equipment and soccer field are used frequently. However, this park is unacceptable due to lack of safety for anyone.

2nd - Skate park. There are tires being dropped off on a continued basis. I know it has been mentioned at a previous council meeting about clean up for the park this summer. Wonderful. I think an added basketball court would be an added benefit here too. I noticed that the skate park in MF has a fence around it for safety . Ours does not.

Lastly, my understanding is we were awarded a half a million to a million dollars in grant money for these parks. These are not million dollar parks.

Why do we continue to be caught up in bureaucratic procedures and red tape to finishing these parks. It's an embarrassment to the city and their citizens. Who or what gains from the lack of attention to the parks?

If anything the city could be libel for the safety issues.

Some of these parks were forced onto the public whether anyone agrees with this or not. We can play the blame game but it falls to this Council to take action so that the citizens and that includes myself have safe beautiful parks to visit.

Thank you.

Wendy Wayson

City Administrator Report for April 17, 2014.

County has completed patching, scraping and rolling Lakeview, Pecan and Hedges Drive. They will come out next Wednesday to start topping them and should be completed within two to three days. The County got permission from the State to fill the holes on 2147 and Hedges drive and that has been completed as well.

The new shaved impeller came in today and is being installed for Smith Pump to come out on Wednesday to start it up and check the amps and pumpage to determine if it is the correct size. If it is working properly, the second impeller will be shaved and installed.

The raw water pump is continuing to lose prime. Have not been able to make a determination as to why yet.

Will be starting the Condemnation process for 3 properties in the City. Two on Fir Lane and one on Pecan Lane.

Election day is May 10, just 3 weeks away. Early voting starts April 28.

PUBLIC WORKS REPORT

Work Orders Completed

Water Department

Water leaks: 3

Sewer leak/Stoppages: 1

Connects: 9

Disconnects: 3

Misc. calls for water dept.: 5

Billing Problems/Water Audits: 2

Sewer Taps: 0

Water Taps: 0

Lift Stations: 1

Public Works

Potholes:

Signs: 1

Misc. Calls: 5

Partially completed work orders for grant project: 1

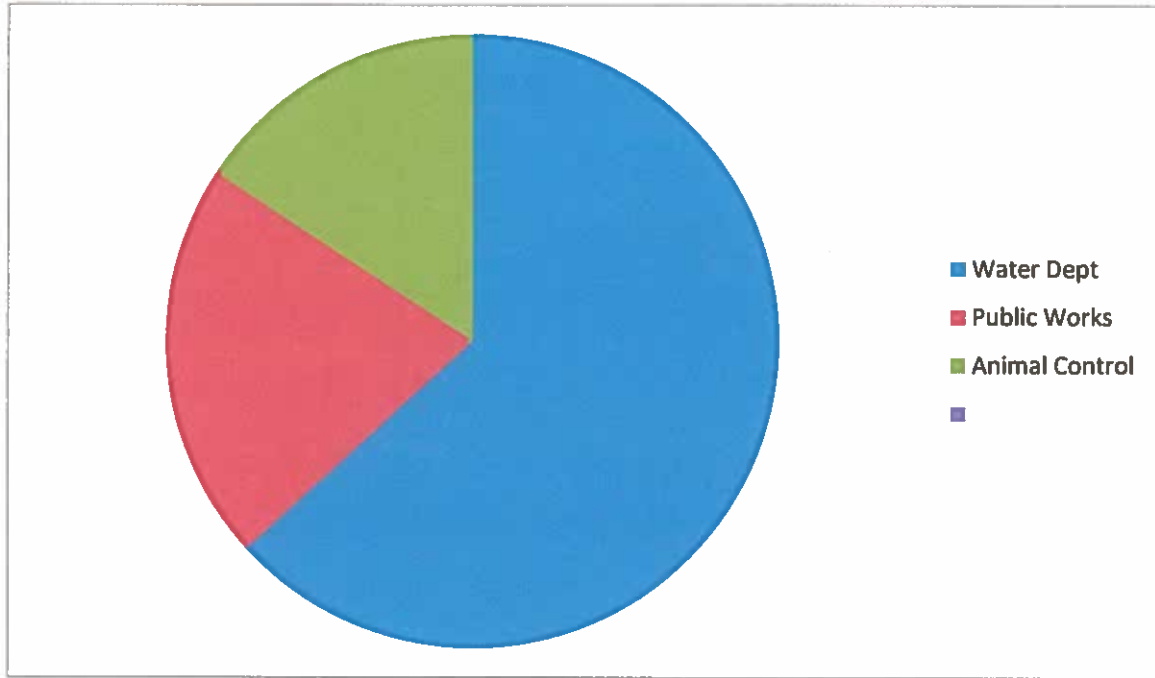
Respond to Emergency for Traffic Control : 1

Animal Control

Dogs/Cats: 3

Dead Animals: 0

Misc.: 3



Administrative

Grant Update

April 17, 2014

-
1. The Army Corp of Engineers has given the City the Approval to move on with the changes made to the boat ramp. Notice of Award with Modification 1 has been sent to M&C Fonseca has signed. Fonseca will be sending 7 sets of Agreement, Performance and Payments Bonds, they will be mailed out early next week as soon as they receive the Bonds from their Bonding Company.
 2. TCEQ has approved the plans for the Sludge grant at the water plant. We should be going to bid within the next couple of months. We are still ahead of schedule on this grant.

City of Cottonwood Shores

Building Permit Report 2014 - David Brasich

Date Issued	Property Owner	Physical Address	Permit #	Section	Lot #	Permit Description	# 10 Plan Review	# 11 Cleanup	# 12 Permit	# 13 Inspections	Other Charges	Total Paid
3/12/2014	Pal and Rachel King	3816 Cottonwood Dr.	120314	Scarlett Oaks	95	Building Permit	\$50.00	\$100.00	\$271.00	\$200.00		\$621.00
3/12/2014	Pal and Rachel King	3816 Cottonwood Dr.	120314	Scarlett Oaks	95	Sign Permit			\$25.00			\$25.00
3/12/2014	Ronnie McCommas	646 Fir Lane	N/A	Scarlett Oaks	200 & 201	Fence Plan Check						\$25.00
3/14/2014	Bryan & Katharine Ladd	759 Driftwood	140314	Driftwood II	572 & 573	Building Permit	\$50.00			\$100.00		\$150.00
3/19/2014	Eimer May	835 Westwood	190314	Driftwood II	79	Building Permit					\$50.00	\$50.00
3/27/2014	Marion Ducone & Russell Dillavou	N/A	N/A		530	Fence Plan Check						\$25.00

596

Municipal Court**March 2014**

Description	Retained	Disbursed	Total Collected
Cash & Checks Collected	\$1,439.77	\$750.94	\$2,190.71
Jail Time Credit:	\$748.31	\$267.79	\$1,016.10
Credit Card Payments:	\$102.14	\$9.22	\$111.36
	<hr/>		
Totals:	\$2,290.22	\$1,027.95	\$3,318.17

INTEROFFICE MEMORANDUM

TO: CITY ADMINISTRATOR

FROM: SHERRY HENDERSON

SUBJECT: MONTHLY REPORT FOR March

DATE: 3/1/2014 – 3/31/2014

LIBRARY REPORT

Sherry Henderson , Librarian

03/10/2014

LIBRARY USAGE FOR THE MONTH OF FEBRUARY 2014

LIBRARY VISITORS

179

OTHER LIBRARY SERVICES

Bingo Pot Lucks Church services

NEW PARTONS

8

BOOKS

42

VIDEOS

44

COMPTER ACTIVITY

26

WI-F USAGE LAPTOPS INSIDE AND OUTSIDE USAGE(estimate)

78

NEW MATERIALS

We have had several new books donated to our library. Sylvia Breen donated books and Horseshoe Bay donated books.

LIBRARY UPDATE:



City of Cottonwood Shores Police Dept.
Harold L. Piatt – Chief of Police
chief.piatt@cottonwoodshores.org

March Report

During the month of March the police department posted the following activities.

Citations	15
Ord. Violations	5
Drug seizures	1
Collisions	2
Arrests (site)	4
Warrants	1
Civil dist.	1

H. Piatt
Chief of Police

Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 4/1/2014 11:23:32 PM



Incident Type Count per Station for Date Range

Start Date: 03/01/2014 | End Date: 03/31/2014

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
100 - Fire, other	1
311 - Medical assist, assist EMS crew	8
322 - Motor vehicle accident with injuries	3
# Incidents for 1 - Cottonwood Shores VFD:	12

Only REVIEWED incidents included.

Text

	School Training	Events	Construction	maintenance	in service	Calls
Bill	4					
Dylan	3					
Dustin	27					5
Heather						5
Janelle	4		35	12	132	8
Judy	4					
Janet	4		8		224	
Mark	4				4	
Richard	27					6
Travis	27		6			8
Thomas	147		4			6
	251		53	12	360	38

