

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Marley Porter  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### \*\* NOTICE \*\*

The City Council held a regular meeting on Thursday, October 1, 2015 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter		✓	
Councilmember Wayson	✓		

*City Administrator/ City Secretary Sheila Moore announced that a quorum was present.*

3. **Pledge of Allegiance to U.S. Flag and Texas Flag:** Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. **Citizen's Comments:**

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

Wendy Wayson questioned where the big sign that was at the boat ramp was. Mayor Orr did not know but said he would try to find out.

**5. Mayor's Report:**

Mayor Orr updated the council and audience on the new integrated accounting software going live effective October 1.

City Administrator / City Secretary Sheila C. Moore stated the FM 2147 project is in the process of being striped and the project was getting close to the end. Hopefully the traffic tie ups are over. This project could be completed sometime in October.

When the road construction is completed we will start on the new City of Cottonwood Shores entrance.

Mayor Orr informed the council that Mary Ann will assist in the 30<sup>th</sup> anniversary project and it will be on the 1<sup>st</sup> meeting in November's agenda.

**6. Consent Agenda:**

**6.1. Minutes from a Regular Meeting of the City Council held on September 17, 2015.**

**Minutes from a Special Workshop Meeting of the City Council held on September 24, 2015.**

**6.1.1. Motion to approve the September 17 and September 24, 2015 minutes**

**6.1.1.1. Motion:** Mayor Pro Tem Sherry

**6.1.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter			
Councilmember Wayson	✓		

**6.1.2. Vote: Yea: 4      Nay: 0      Abstain: 0**

**6.1.3. Motion: **Passed****

**7. Old Business:**

**7.1. CWS Volunteer Fire Department**

**7.1.a. Discussed and considered action on Cottonwood Shores VFD 2016 Contract. *As requested by Staff.***

Mayor Pro Tem Sherry updated the council on the meeting they had with the fire department and said the fire department board had agreed to participate in a performance based contract. The fire department said some of their concerns were included in the draft that was given to the council. They were informed the city did not have a copy of the draft. It was stated that some of the concerns needed to be ironed out and brought back.

Bill Plumley addressed some of the fire departments concerns. Bill presented a copy of the concerns to the council.

It was decided that Councilmember Wayson and Mayor Pro Tem Sherry will iron out some of the City's concerns and VFD concerns, and present a contract to the council at the next meeting.

**7.1.a.1. Motion to postpone to next meeting; Councilmember Wayson and Mayor Pro Tem Sherry will bring back a contract for the council's approval.**

**7.1.a.1.1. Motion:** Mayor Pro Tem Sherry

**7.1.a.1.2. Second:** Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter			
Councilmember Wayson	✓		

**7.1.a.2. Vote: Yea: 4      Nay: 0      Abstain: 0**

**7.1.a.3. Motion: **Passed****

7.1.b. Discussed and considered action on adopting Resolution 685 (VFD). *As requested by Staff.*

**Strike**

7.1.b.1. Motion to

7.1.b.1.1. Motion:

7.1.b.1.2. Second:

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson			

7.1.b.2. Vote: Yea:            Nay:            Abstain:

7.1.b.3. Motion: **STRUCK**

**8. New Business:**

8.1. Discuss and consider action on amending Ordinance 3014 (PUE Abandonment Process). *As requested by Councilmember Porter and Jim Bristow*

Jim Bristow addressed the council in reference to the PUE relinquishment regulations requiring a letter from non-City public utilities stating "no easement or need for easement". He could not understand the request. Who does the letter need to come from? He stated that Pedernales Electric wanted \$300.00 dollars to tell you whether they can or can't give up an easement. He indicated the way it is written now causes a great cost and also a hardship on residents. PEC does not utilize their easements, they drive where they have to in order to do the work needed. One person at PEC said it did not really matter as long as they had access to their poles or lines.

Councilmember Wayson stated the city did not have authority to relinquish easements belonging or assigned to other companies.

Mayor Orr presented some information on the franchise rights or contracts with other companies and they did not state anything about easements.

8.1.1. Motion to drop the requirement of letters stating a relinquishment of easement from Public Utilities, item 6 from the PUE Relinquishment Form.

8.1.1.1. Motion: Mayor Pro Tem Sherry

8.1.1.2. Second: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter			
Councilmember Wayson			✓

8.1.2. Vote: Yea: 3            Nay: 0            Abstain: 1

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on PUE Abandonment between lots 451 and 452, 755 Oak Lane, Driftwood subdivision. *As requested by Richard and Donna Steinbomer, 1102 S. Austin Ave., Georgetown, TX 78626.*

Richard Steinbomer presented his reason for the relinquishment request to the council. He wanted to build his house and not destroy any of the trees. Mayor Orr asked if the utility lines had been located or checked. Public Works Director Joey Krueger had checked and there were no lines within the area to be relinquished.

**8.2.1. Motion to grant PUE Relinquishment on the south and north side between lots 451 and 452; 755 Oak Lane, Driftwood Section.**

**8.2.1.1. Motion:** Mayor Pro Tem Sherry

**8.2.1.2. Second:** Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter			
Councilmember Wayson	✓		

**8.2.2. Vote: Yea: 4      Nay: 0      Abstain: 0**

**8.2.3. Motion: **Passed****

**8.3. Discussed and considered action on paperless council packets via tablets. *As requested by Councilmember Wayson***

Councilmember Wayson discussed the cost of paper, copies, and other printing materials. He presented a few tablets that were capable to run Microsoft office. A 10 to 11 inch tablet preferred. Costs ranging from \$69.00 to \$259.00 for a Samsung. An app for \$2.99 could be easily added. We need to explore or get the staff to explore which one would be better.

Mayor Pro Tem Sherry indicated he would buy his own.

Councilmember Trinidad addressed her issue with drop box.

City Administrator / City Secretary Sheila C. Moore indicated concern towards how the council would make and submit their suggestions.

Mayor Orr wanted to be sure the council would use them.

**8.3.1. Motion for staff to review various tablets and copy costs and bring back a proposal.**

**8.3.1.1. Motion:** Councilmember Wayson

**8.3.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson			

**8.3.2. Vote: Yea: 4      Nay: 0      Abstain: 0**

**8.3.3. Motion: **Passed****

**8.4. Discussed and considered action on alternate parking options for Hill Country Community Theatre. *As requested by Councilmember Wayson***

Councilmember Wayson submitted a PowerPoint presentation to the council and audience indicating various parking options for the theatre. He showed where the parking has been diminished due to the FM 2147. He submitted one alternative of possibly parking across Dutch Lering Drive on city owned property. He also indicated the possibility of overflow parking being at the library. It was indicated the property to the west was being utilized but they could not park in the AAA Oxygen rear area.

Councilmember Wayson stated that Councilmember Porter was working with the theatre on a long term solution to the parking situation.

Theatre Representatives present: Jan Brown – President, Mike Rademaekers – Executive Director and Kay Baker – Board Member.

One of the representatives mentioned that the performers could possibly come in early and park at the library. This would be a long walk carrying items. They indicated that the private property owners to the west had no problems with them parking on their property if they were not utilizing it themselves. They also stated that they had an agreement with Dottie's Storage.

Mayor Orr suggested putting parking curbs around the property by the storage facility to assist in the marking of the parking areas.  
 Wendy Wayson suggested the possibility of utilizing the police department to assist in the directing of the vehicles.

**8.4.1. Motion to research poles and parking bumpers, caution sign**

**8.4.1.1. Motion:** Mayor Pro Tem Sherry

**8.4.1.2. Second:** Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky			
Councilmember Trinidad	√		
Councilmember Porter			
Councilmember Wayson	√		

**8.4.2. Vote: Yea: 3 Nay: 0 Abstain: 0**

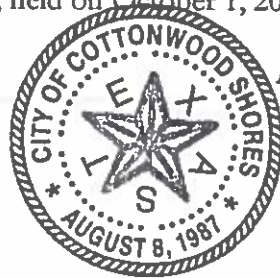
**8.4.3. Motion: Passed**

**9. Future agenda items:**

- 9.1 Road Abandonment & Exchange (*Marley Porter*)
- 9.2 City of Cottonwood Shores 30<sup>th</sup> Year Anniversary (*1<sup>st</sup> meeting in November*)
- 9.3. Next Zoning Ordinance Workshop (*October 22, 2015*)
- 9.4 Contract for Volunteer Fire Department (*Mayor Pro Tem Sherry & Councilmember Wayson*)
- 9.5 Citizens Nominations for Outstanding Citizen Award (*Councilmember Wayson*)

**10. Adjournment: 7:07 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on October 1, 2015.



Attest:

*Bobby Herrin*

Bobby Herrin  
 Deputy City Secretary