

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr

Mayor Pro-Tem: Stephen Sherry

Councilmember: Tony Satsky



Councilmember: Cheri Trinidad

Councilmember: Marley Porter

Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, June 4, 2015 at 6:00 p.m.
The meeting was held at the Cottonwood Shores City Hall,
located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen's Comments.

5. Mayor's Report:

CAPCOG Training tickets available for Newly Elected Officials class

Water Development Board – 2016 Water Development Plan for Region K, June 25 at 6:00pm

Flood Mitigation Grants – Cities can apply for areas that continually flood

Dollar general Grand Opening and Ribbon Cutting on Saturday, June 6 at 8:00 am

One third of the City's staff has been out for 3-4 weeks. Residents unaware of the limited resources. Thanks to Sheila Moore for hard work.

Minutes of the Regular Meeting of the City Council held on June 4, 2015

City Administrator Sheila Moore reported that the Library had flooded during the Memorial Day rains. Quite a bit of damage, Stanley Steamer called out for water mitigation. Library is closed until further notice except on Wednesdays for Bingo.

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on May 21, 2015.

6.1.1. Motion to approve the May 21, 2015 minutes with minor change

6.1.1.1. Motion: Mayor Pro-Tem Sherry

6.1.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

6.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

6.2.3. Motion: Passed

7. Unfinished Business:

7.1. Discussed and considered action on Policy for Lot Combinations. *As requested by Council City's Policy will be to no longer use the term "Lot Combination". The Policy and Procedures for Public Utility Easement (PUE) Relinquishment was presented and discussed.*

7.1.1. Motion to accept the PUE form presented with "Check Box A or Box A and B" modified

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Second: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

8. New Business:

8.1 Discussed and considered action on lot combination request for lots 36, 37, 38, 63, 64 and 65 in the Rollingwood Section on Birch and Oak Lane. *As requested by Trisha Gallagher Ms. Gallagher presented her request and stated she would be building a 1250 square foot cedar house with 2 out buildings (man caves) on the combined property.*

Councilmember Wayson made Ms. Gallagher aware that the City was not doing lot combinations, but relinquishing easements. The City must keep the easements on the north and south sides of the property but could relinquish the interior easements since public works reported no water lines. Ms. Gallagher would need to provide a copy of the re-plat registered with Burnet County to the City before the easement relinquishments would be effective and she could acquire her building permits.

8.1.1. Motion to approve easement relinquishments as requested upon presentation of re-plat certification from Burnet County.

8.1.1.1. Motion: Mayor Pro-Tem Sherry

8.1.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		

Councilmember Porter	√		
Councilmember Wayson	√		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on protocol for hiring a Police Chief. *As requested by Mayor Orr Mayor Orr stated that 7 weeks ago the Council interjected themselves into the hiring process of the Police Chief and since then only 2 documents were being presented for the vetting process. Where is the contract? Where is the job description? At this rate, will take 7 months or more to go through the process and hire a chief. That is not the way it works in a small City. The Council is constrained by open meeting laws, etc.*

Councilmember Wayson replied that his process would require 3 weeks, and that the Council was not interjecting, but filtering. And that Council only said they would write the procedures.

Mayor Pro Tem Sherry said that policy drives protocol. Both the Personnel Policy and the Police Policy (2005) says Council hires Police Chief.

City Administrator Moore stated that Ordinance 9002 stated that the City Administrator hires the Police Chief, which takes precedence, an Ordinance or a policy? And that the Police Policy had been rewritten and updated by the Chief of Police.

Mayor Pro Tem Sherry said that Council did not approve that policy as it was not presented to them.

Councilmember Wayson said Ordinance 9002 conflicted with state law and was invalid.

Councilmember Porter stated that discovery needs to be investigated and agreed upon by Council since Council makes the decisions in this City. He said he took offense to the Mayor's statements and asked what assignments were given to Council. Things were discussed, methodology decided. He did not receive an email with an assignment.

Mayor Orr said Council was very clear on the fact they were not satisfied with the present hiring policy and they were going to do it,

Jim Bristow asked why the City was not promoting the Chief from within and posting a job for another officer.

Several residents stated how pleased they were with the current interim chief of police.

Jean Langendorf felt the City should prepare a contract and that things were not falling apart.

Discussion if job needed to be posted if hired from within.

8.2.1. Motion for City Administrator to bring recommendation to hire interim Chief Bieze as police chief to next meeting.

8.2.1.1. Motion: Mayor Pro Tem Sherry

8.2.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: **Passed**

8.3. Discussed and considered action on adopting Resolution 682 (Renewing Line of Credit with Security Bank). *As requested by Staff*

8.3.1. Motion to adopt Resolution 682

8.3.1.1. Motion:

8.3.1.2. Second:

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson	√		

8.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.3. Motion: **Passed**

9. Future agenda items:

- 9.1. Police Policy
- 9.2. Ordinance 9002
- 9.3. Contract for Police Chief
- 9.4. Recommendation on hiring new Chief of Police
- 9.5. Citizen Recognition

10. Adjournment: 7:16 pm

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on June 4, 2015.

Attest:



Sheila C. Moore

Sheila C. Moore
City Administrator/City Secretary