

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
Mayor Pro-Tem: Stephen Sherry
Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
Councilmember: Marley Porter
Councilmember: Roger L. Wayson

People, Parks and Prosperity

SPECIAL CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a special meeting on Thursday, July 9, 2015 at 6:00 p.m.
The meeting was held at the Cottonwood Shores City Hall,
located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:08 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad		Arrived at 6:35 pm	
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Continued Budget Workshop

Mayor Orr continued the workshop. Mayor Orr explained the figures within the proposed budget to the councilmembers. Mayor Orr showed the council what the cost of paving the roads would be if the county did not provide their services. Mayor Orr stated he would like to try to find a way to get a second work truck for the utility department. Administrator Sheila Moore informed the council that one of the vehicles being utilized (the Mountaineer) has about 240000 miles on it. This vehicle is in extremely bad shape. Mayor Orr addressed the issue of needing another part time police officer.

Mayor Orr requested each councilmember to email him any changes they would like to be implemented in the proposed budget and let him work them in. He stated he would then bring the proposed budget back to them next week balanced. The council was also informed that the budget must be finalized by the end of July.

5. Citizen's Comments:

Minutes of the Special Meeting of the City Council held on July 9, 2015

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No citizen comments.

6. Mayor's Report:

The city will be purchasing the two lots that lift station 1 is on. The owner was located and he has agreed to sell them to the city for \$1,000.00 each.

The Burnet County/ City of Cottonwood Shores inter-local agreement has been delivered to the commissioners; they have signed it and returned back to the city.

The Burnet County Hazardous Waste Collection has been set for September 12, 2015.

The integrated software is getting close and should be on the agenda for next week to be approved.

Pot Luck Supper is scheduled for July 31, 2015

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on June 18, 2015.

7.1.1. Motion to approve the June 18, 2015 minutes

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

8. Unfinished Business:

8.1. Discussed and consider action on financing Automatic Water Meter replacement. *As requested by Staff*

Mayor Orr presented to the council three quotes for financing a loan of \$31,200.00 for 3 years to purchase the Automatic Water Meters. Security State Bank, Government Capital and Spirit of Texas Bank.

8.1.1. Motion to secure the loan through Security State Bank at 5.25% interest rate.

8.1.1.1. Motion: Mayor Pro Tem Sherry

8.1.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.1.3. Motion: **Passed**

8.2. Discuss and consider action on validity of Ordinance 9002 (Chief of Police) and amending if necessary. *As requested by Staff*

It was brought up by Councilmember Wayson that the Ordinance 9002 was invalid. Councilmember Wayson was requested to furnish documentation for such. Administrator Sheila Moore presented a letter from the city attorney with his opinion on the Ordinance before it was voted on. Councilmember Wayson presented two handouts he stated showed where the city was not in compliance. Mayor Orr suggested making a motion to take no action. Mayor Pro Tem Sherry advised amending Ordinance 9002 stating that the Police Chief "may send a representative for bailiff if needed" to Council meetings.

8.2.1. Motion to take no action

8.2.1.1. Motion: Councilmember Porter

8.2.1.2. Second:

Motion died for lack of a second

Second Motion to amend Ordinance 9002 regarding the bailiff and agree the Ordinance is in compliance with state and local law.

Motion: Mayor Pro Tem Sherry

Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: **Passed**

9. New Business:

9.1 Discussed and considered action on pursuing a CAMPO grant for sidewalks. *As requested by Staff*

Grant Director Karrie Cummings addressed the council and informed them our scoring was low and we were not eligible for this grant.

9.1.1. Motion to postpone indefinitely

9.1.1.1. Motion: Mayor Pro Tem Sherry

9.1.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.1.3. Motion: **Passed**

9.2. Discussed and considered action on adopting Burnet County Interlocal Agreement regarding paving of Fir and Pine. *As requested by Staff*

9.2.1. Motion to adopt the Interlocal Agreement

9.2.1.1. Motion: Mayor Pro Tem Sherry

9.2.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.2.3. Motion: **Passed**

9.3. Discussed and considered action on amending CWS Personnel Policy as it pertains to the Chief of Police. *As requested by Councilmember Wayson*

9.3.1. Motion to postpone indefinitely

9.3.1.1. Motion: Councilmember Wayson

9.3.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

9.3.3. Motion: **Passed**

10. Future agenda items:

11. Adjournment: 7:44 p.m.

The preceding document is a true and accurate reflection of the minutes of the Special City Council Meeting of the City of Cottonwood Shores held on July 9, 2015.



Attest:

Sheila C. Moore

Sheila C. Moore

City Administrator/City Secretary