

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, September 17, 2015 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	6:29pm		
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/ City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr
 Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.
4. Public Hearing:
 Open Hearing: 6:01p.m.

PUBLIC HEARING

THE CITY OF COTTONWOOD SHORES CITY COUNCIL HELD A PUBLIC HEARING ON THE NOTICE OF ADOPTION OF THE FISCAL 2015-2016 TAX RATE AND BUDGET

4.1. ORDINANCE 11087

AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS, LEVYING AN \$0.5438 AD VALOREM TAX FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COTTONWOOD SHORES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; PROVIDING PENALTY AND INTEREST FOR DELINQUENT TAXES; PROVIDING FOR THE

Minutes of the Regular Meeting of the City Council held on September 17, 2015

COLLECTION OF DELINQUENT TAXES; AND DECLARING AN EFFECTIVE DATE.

4.2. ORDINANCE 11088

AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, TEXAS ADOPTING THE BUDGET FOR THE CITY OF COTTONWOOD SHORES, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 AND DECLARING AN EFFECTIVE DATE.

Close Hearing: 6:02p.m.

5. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Wendy Wayson commented that she attended the BOPATE event in Burnet and said there was only 1 other from the City of Cottonwood Shores who had attended. Mayor Orr also stated he attended.

6. Administrative Reports:

City Administrator / City Secretary Sheila C. Moore presented a report on possible grants; one that could help finance another police officer within a 3 year term and a 25 percent match. She also presented reports on the Municipal Court, Public Works, Animal Control, Code Enforcement, and Volunteer Fire Department. Chief Bieze presented the police report. Don Orr presented a Financial Report.

7. Consent Agenda:

7.1. Minutes from a Regular Meeting of the City Council held on September 3, 2015.

7.1.1. Motion to approve the September 3, 2015 minutes as modified

7.1.1.1. Motion: Councilmember Porter

7.1.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.1.3. Motion: Passed

7.2. Minutes from a Special Workshop Meeting of the City Council held on September 10, 2015.

7.2.1. Motion to approve the September 10, 2015 minutes

7.2.1.1. Motion: Councilmember Porter

7.2.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad			
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

7.2.3. Motion: Passed

8. Old Business:

8.1. Discussed and considered action on adopting Ordinance 11087 (Tax Rate 2015-2016). As requested by Staff

After discussion a motion was made.

8.1.1. Motion to adopt Ordinance 11087 (Tax Rate 2015-2016)

8.1.1.1. Motion: Councilmember Porter

8.1.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter	√		
Councilmember Wayson	√		

8.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.1.3. Motion: Passed

8.2. Discussed and considered action on adopting Ordinance 11088 (Budget 2015-2016). As requested by Staff.

After discussion a motion was made.

8.2.1. Motion to adopt Ordinance 11088 (Budget 2015-2016)

8.2.1.1. Motion:

8.2.1.2. Second:

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad			
Councilmember Porter	√		
Councilmember Wayson	√		

8.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

8.2.3. Motion: Passed

8.3. CWS Volunteer Fire Department

8.3.a. Discussed and considered action on Cottonwood Shores VFD 2016 Contract. As requested by Staff.

Mayor Orr opened the discussion and indicated a need for the fire department to show more progress in their reports, activities, training, etc. It was indicated the department needed to obtain more personnel. Statistics were presented by both the city and the fire department.

Councilmember Wayson presented a plan on a performance based contract. Payments would be made as goals specified in the contract were met.

Chief Hockensmith agreed the need for more volunteer fire fighters, but did not believe the department was failing. He then explained that people in the city or area do not seem to be interested in this type of volunteer work and therefore it is extremely hard to obtain more personnel. He did indicate that at this time the department had 15 members.

Mayor Pro-Tem Sherry stated that the fire department had to turn around. In the past 5 years, has had 5 fire chiefs, 5 new boards, etc.

Councilmember Trinidad indicated the need for comradery, communication and more volunteers.

Councilmember Porter suggested a need to run the department as a business. A contract is in force that was built on mutual agreement by both parties that was not fulfilled.

Mayor Orr felt that goals were set last year that were not fulfilled, why set the same goals again this year. If Council

decides to take a piece meal approach – again – it does not allow the City to look at other options for a fire department. AFTER considerable discussion a motion was made.

8.3.a.1. Motion 1) the City Council request the fire department go back to the board and ask if a contract based on performance goals would be acceptable; 2) VFD to set up a meeting within the next 10 days with one or two council members to discuss those goals; and 3) enter into a conditional agreement which would be null and void if contract goals are not met.

8.3.a.1.1. Motion: Councilmember Porter
8.3.a.1.2. Second: Councilmember Wayson

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.3.a.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.a.3. Motion: **Passed**

8.3.b. Discussed and considered action on adopting Resolution 685 (VFD). *As requested by Staff.*

Strike, bring back at a special meeting if needed

8.3.b.1. Motion to

8.3.b.1.1. Motion:
8.3.b.1.2. Second:

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson			

8.3.b.2. Vote: Yea: Nay: Abstain:

8.3.b.3. Motion: **Strike**

8.4. Discussed and considered action on adopting amended definitions in Ordinance 14000 (Zoning). *As requested by Staff.*

Councilmember Wayson presented the council with definitions of dwelling and dwelling unit as stated within the International Building Code. He requested to amend those definitions to be consistent with the IBC. After discussion and consideration a motion was obtained.

8.4.1. Motion to adopt amended definitions in Ordinance 14000 (Zoning) as presented

8.4.1.1. Motion: Councilmember Porter
8.4.1.2. Second: Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		

Councilmember Porter	✓		
Councilmember Wayson			✓

8.4.2. Vote: Yea: 4 Nay: 0 Abstain: 1

8.4.3. Motion: **Passed**

8.5. Discussed and considered action on PUE abandonment between lots 48, 49, 50, 58, 59, 60 and 61 to combine through re-plat. *As requested by Marley Porter, architect and builder.*

Councilmember Porter requested to postpone this item and to have the PUE Abandonment Ordinance put on the next agenda to discuss and consider action regarding obtaining easement relinquishments from PEC and Northland Cable.

8.5.1. Motion to postpone to next meeting after discussion on PUE Abandonment Ordinance.

8.5.1.1. Motion: Councilmember Porter

8.5.1.2. Second: Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter			✓
Councilmember Wayson	✓		

8.5.2. Vote: Yea: 4 Nay: 0 Abstain: 1

8.5.3. Motion: **Passed**

9. Future agenda items:

- 10.1 I-Pad or 'l'ablets – Councilmember Wayson
- 10.3 Parking at Theatre – Councilmember Wayson
- 10.4 PUE Process – PEC/Northland Cable – Councilmember Porter
- 10.6 Workshop, Thursday, September 24, 2015
- 10.7 City of Cottonwood Shores 30th Year Anniversary
- 10.8 Road Abandonment & Exchange – Councilmember Porter

10. Adjournment: 8:05 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on September 17, 2015.



Attest:

Bobby Herrin
 Bobby Herrin
 Deputy City Secretary

Grant Report

September 11, 2015

Recently the city signed up for a grant search engine called eCivis. This company's website is used to search for and keep track of grants. eCivis searches over 1,500 grant sites, ie Grants.Gov, CopsHelp.gov, LCRA, PEC, CDGB and many more. The search is easy to use and will help us to locate and keep track of grants.

February 1st of 2016 is the deadline to submit a Lower Colorado River Authority (LCRA): Community Development Partnership Program (CDPP) grant for 25,000.00 which will hopefully be used as a match for a new police vehicle. The application for this is in process.

We are also looking into a grant for 125,000.00 over a three year period to pay for an additional full time police officer. Our match on this grant is 25%, so they will pay 75% of the officer's salary and we will pay the other 25%.

Municipal Court

August 2015

Description	Retained	Disbursed	Total Collected
Cash & Checks Collected	\$788.02	\$299.48	\$1,787.50
Jail Time Credit:	\$0.00	\$0.00	\$0.00
<u>Credit Card Payments:</u>	<u>\$30.71</u>	<u>\$80.66</u>	<u>\$111.37</u>
Totals:	\$818.73	\$380.14	\$1,898.87

Code Enforcement Report

August 1-31

21 inspections

21 violations issued

4 Permits

21 re Inspections

6 Compliances

9 Citations

September 1-11

13 inspections

13 violations issued

PUBLIC WORKS REPORT

Work Orders Completed

8/13/15 to 9/10/15

Water Department

Water leaks: 11

Sewer leak/Stoppages: 0

Connects: 7

Disconnects: 7

Disconnects for non- payment of services: 8

Re-establishment of service: 8

Misc. calls for water dept.: 25

Billing Problems/Water Audits: 10

Sewer Taps: 1

Water Taps: 1

Lift Stations: 0

Check/Replace cleanouts: 0

Meter Head Change outs: Rg3 is out putting on new heads and have approx. 180 done

Meter reading: 3 days plus 8 hours reading closed accounts

Public Works

Potholes: 2

Signs: 2

Misc. Calls: 3 known

Culverts cleaned –repaired-installed or replaced: approx. 20 installed and approx. 180 of driveways swelled and cold patch installed for drainage

Road Work: pine and fir were chip sealed on Aug. 27th and 28th and westwood, southwood, northwood, and about 500ft of pecan were also chip sealed. Again Roy, Adam, and Keith have worked very hard and put in a lot of hours getting these two roads ready and are very appreciated

We are still working on stockpiling granite gravel from lots on maple to put on fir and pine and other roads to offset cost of material needed for roads as we can

Animal Control

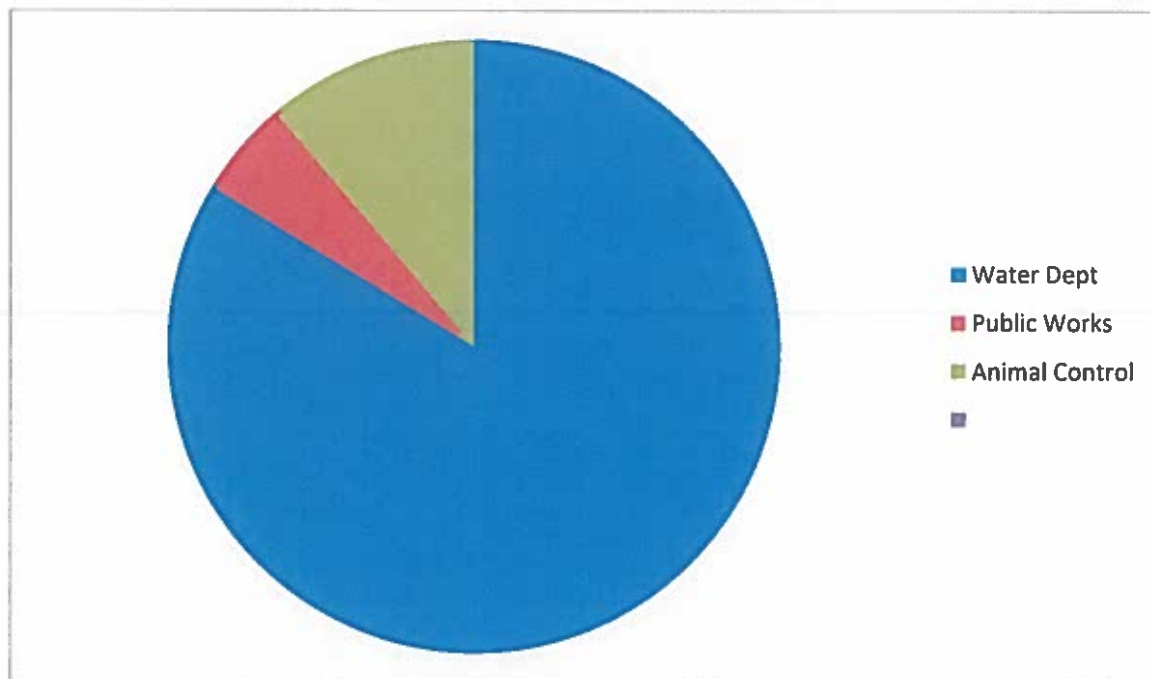
Dogs/Cats: 5- 3 were on weekend call out and picked up by owners

Dead Animals: 4

Misc.: 3 known

Cottonwood Shores PD has helped out with animal control so the interruptions that interfered with road work were kept to just a couple of calls and we appreciate that a lot, thank you

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.



Police Activity	
August 14th thru Sept 10	
911 Investigation (open line)	
Abandon Vehicle	
Alarm Calls	1
Assaults	2
Assist EMS	5
Assist Other Agency	23
Burglary	1
Citizen Req Assistance	21
Civil Issues	4
Collisions	
Criminal Mischief	
Criminal Trespass	
Disturbance	2
Deceased Person	
Drug Paraphernalia	
DWI	1
Follow Ups	17
Fraud Reports	
Harassment	
Mental Health	
Missing Person	
Noise Disturbance	16
Public Relations	11
Reckless Driver	3
Security Check	66
Stranded Motorist	
Suspicious Person	3
Traffic Stops	50
Theft	
UUMV	
Violate City Ord	7
Violate Protective Order	
Warrant Service	6
Welfare Concerns	

Total Calls For Service

239

Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 9/9/2015 10:33:21 PM



Incident Type Count per Station for Date Range

Start Date: 08/01/2015 | End Date: 08/31/2015

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
111 - Building fire	1
141 - Forest, woods or wildland fire	1
311 - Medical assist, assist EMS crew	9
340 - Search for lost person, other	1
361 - Swimming/recreational water areas rescue	1
# Incidents for 1 - Cottonwood Shores VFD:	13

Only REVIEWED incidents included.



**EMERGENCY
REPORTING**

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