

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Marley Porter  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a regular meeting on Thursday, March 17, 2016 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

*City Administrator/ City Secretary Sheila Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

Citizen – John Marr, addressed the council and bestowed his appreciation to Mayor Pro Tem Sherry for participating in a fire department training exercise in order to get hands on knowledge as to what is included in the CPAT training per the VFD CPAT training instructor. He also stated the fire department would have a new truck coming on line in the near future.

Citizen – John Parker, addressed the council with his concerns towards outside entertainment and directed a complaint towards the On The Rocks Restaurant versus the city ordinance.

Citizen – Billie Parker, addressed the council and presented a handout to the council members in reference to the problems they were having with the Restaurant.

**5. Administrative Reports:**

City Administrator / City Secretary Sheila C. Moore reported the city was awarded the grant for the new police vehicle. She stated the CCPD would have to pay approximately \$19,000.00 in matching funds over the next 3 years on a loan to Security State Bank

Ms. Moore also acknowledged the city’s appreciation as well as her own to Marley Porter for designing and providing the labor to refurbish the front entrance to the city as is looking forward to a completion date.

Ms. Moore pointed out to the council and audience that Saturday, May 21, 2016 at the Marble Falls High School visitor’s parking lot Burnet County will be holding their Household Hazardous Waste Collection and Mayor Orr and she both would like to see a great turnout from within the city.

Ms. Moore informed the council that the Public Works department had lost an employee due to resignation and will be holding interviews for that position on Monday 21<sup>st</sup>.

It was addressed the city has had two major sewer complications and leaks lately due to fibrous materials being put into the system.

It was reported that Fornos Restaurant from Marble Falls will be relocating to the City of Cottonwood Shores in the LBJ Marina location in the near future.

There will be a pot luck supper on April 29, 2016 at the library at 6:00 pm., and all are invited

In other reports from Secretary Moore were Code Enforcement, Building Permits and the Municipal Court (see attached).

Liaison John Marr presented the Cottonwood Shores Volunteer Fire Department report (see attached)

Chief Chris Bieze gave the Police Department report (see attached).

Mayor Orr addressed the council and informed them he sent out the year to date actuals. He advised he will have the mid-year through March available in April. He stated he was going to work with Sheila and Karrie to have the information available for the council at the May meeting. This will be the basis for the physical 2017 budget.

**6. Consent Agenda:**

**6.1. Minutes from a Regular Meeting of the City Council held on March 3, 2016.**

**6.1.1. Motion to approve the March 3, 2016 minutes**

**6.1.1.1. Motion:** Mayor Pro Tem Sherry

**6.1.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	√		
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	Did not Vote		
Councilmember Wayson			√

**6.1.2. Vote: Yea: 3      Nay: 0      Abstain: 1**

**6.1.3. Motion: Passed**

**7. Workshop:**

**7.1. Discussed the possibility of Cottonwood Shores participating in an Emergency Service District for fire protection. As presented by Mayor Orr.**

Mayor Orr addressed the council and informed them of a meeting he attended with the Marble Falls ESD6 district. He informed the council that ESD6 was a taxing entity and a vote of the public would be required for it to be approved or passed and this process alone could take up to a year or more to complete. Mayor Orr gave a presentation as to how an ESD could affect the city and how much taxes could increase in general verses other options.

Nancy Hampton of the Marble Falls ESD6 was present and presented the council and audience with information and

answered several questions regarding the ESD6 district.

Mayor Orr pointed out that this was just an option or alternative for services now being contracted.

One option pointed out was that the City of Cottonwood Shores could apply for acceptance within the ESD6 or create an Emergency Services District of their own.

Ms. Hampton indicated that if the ESD6 accepted the City of Cottonwood Shores into their district than they would probably have to move units to the city.

**7.2 Discussed the amending or Ordinance 3002 (Recreational Vehicles). *As requested by Staff***

Mayor Orr opened the discussion with a presentation from Councilmember Porter regarding some alternatives or solutions to some of the issues or problems within the ordinance.

Discussion continued between the council members regarding changes within the ordinance. After further discussion it was determined to continue the review at another workshop.

**8. Unfinished Business:**

**8.1. Discussed and considered action on amending Ordinance 8005 (Noise Ordinance) *As requested by Councilmember Wayson.***

The council acknowledged that this was an amended version of the ordinance which they had already made changes and this was a final draft. After discussion a motion was made.

**8.1.1. Motion to amend Ordinance 8005 (Noise Ordinance)**

**8.1.1.1. Motion:** Councilmember Porter

**8.1.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.1.2. Vote:** Yea: 5    Nay: 0    Abstain: 0

**8.1.3. Motion:** **Passed**

**8.2. Discuss and consider action on amending Ordinance 3002 (Recreational Vehicles). *As requested by Staff***

**Struck by Mayor Orr.**

**8.2.1. Motion to amend Ordinance 3002 (Recreational Vehicles)**

**8.2.1.1. Motion:**

**8.2.1.2. Second:**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson			

**8.2.1. Vote:** Yea:    Nay:    Abstain:

**8.2.3. Motion:**

**8.3. Discussion and considered action on appointing a Citizen at Large to the Development Committee. *As requested by Mayor Orr.***

Mayor Orr addressed the council informing them of the need for nominations to the Development Committee.  
 Mayor Orr nominated Manny Trinidad  
 Councilmember Porter nominated Keith Patschke  
 Citizen MaryAnn Plumley addressed a concern that Keith Patschke was a public works employee and if Public Works Director Joey Krueger was on the board also this may be considered a conflict.

**8.3.1. Motion to appoint Manny Trinidad to the Development Committee**

**8.3.1.1. Motion:** Councilmember Porter

**8.3.1.2. Second:** Mayor Pro Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.3.2. Vote:** Yea: 5      Nay: 0      Abstain: 0

**8.3.3. Motion:** **Passed**

**9. Unfinished Business:**

**9.1. Discussion and considered action on amending Resolution 680 (Permit Fee Refund). *As requested by Councilmember Porter.***

**Struck by Mayor Orr.**

**9.1.1. Motion to amend Resolution 680 (Permit Fee Refund)**

**9.1.1.1. Motion:**

**9.1.1.2. Second:**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			
Councilmember Satsky			
Councilmember Trinidad			
Councilmember Porter			
Councilmember Wayson			

**9.1.2. Vote:** Yea:      Nay:      Abstain:

**9.1.3. Motion:**

**9.2. Discussed and considered action on appointing a new City liaison to the CWSVFD. *As requested by Councilmember Wayson.***

Mayor Orr addressed the council with the possibility of appointing an alternate liaison for the city.  
 Councilmember Wayson addressed the council and submitted a verbal resignation.  
 After discussion it was determined that if Councilmember Wayson resigned there would have to be an amendment to the original contract. The council requested that Councilmember Wayson stay as the liaison and appoint an alternate to fill in when he was out of town. The council did not accept Councilmember Wayson resignation at this time.  
 Mayor Orr asked fire department liaison John Marr to contact the fire department board president and ask that they get with him to discuss what would be appropriate to put on the next agenda to resolve the alternate liaison appointments.

9.2.1. Motion to take no action

9.2.1.1. Motion: Councilmember Wayson

9.2.1.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

9.2.2. Vote: Yea: 5      Nay: 0      Abstain: 0

9.2.3. Motion: **Passed**

9. Future agenda items:

- 9.1. Road Exchange. *As requested by Marley Porter*
- 9.2. CWSVFD Invoices
- 9.3. RV Ordinance

10. Adjournment: 8:27 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on March 17, 2016.

Attest:



*Bobby Herrin*  
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 Bobby Herrin  
 Deputy City Secretary

The City was awarded the grant through the LCRA Community Development Partnership Program for a new police vehicle. The CCPD will match \$19,000 with a 3 year loan through Security Bank. The vehicle that will be purchased is a 2016 Chevy Silverado 4x4 complete with all equipment. The City should receive the funds from LCRA in May and will be able to purchase it in June.

City Entrance Signs: Councilmember Porter is graciously providing the labor for the construction of the signs and the landscaping beds. Looking for a completion date.

Burnet County will have its annual Household Hazardous Waste Collection Event on May 21<sup>st</sup> from 9:00am – 1:00pm at Marble Falls High School. The flyer will be in this month's water bill newsletter.

One of our Public Works' field technicians has resigned – Adam Gonzalez. Joey and I will be conducting interviews on Monday morning.

The City has had several sewer backup issues. These appear to be caused by fibrous materials being flushed. Horseshoe Bay was called out last Friday evening to assist and the City was called out on another one on Sunday night at 11:00pm.

Fornos on Main in Marble Falls is moving to the restaurant at the LBJ Marina and plan on opening in early April.

Next Pot Luck is last Friday in April.

# Code Enforcement

## February report

7 inspections

7 warnings issued

One permit filed

4 complied

3 citations issued

7 walk ups for information

## March report

11 inspections

9 warnings issued

2 citations issued

6 walk ups to PD for information

1 complied

**February 2016  
Building Permits**

2/1/2016	Abran Santibanez	748 Aspen Ln	Fence Permit	12022016
2/3/2016	Pam Dean	729 Aspen Lane	Fence Permit	03022016
2/8/2015	Crystal Haskins Daniel & Sharon	813 Cypress	Fence Permit	08022016
2/15/2016	Ross	835 Pine Lane	Fence Permit	16022016

**March 2016  
Building Permit**

3/4/2016	Dustin Hayes	855 Magnolia Lane	Fence Permit	040816
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**Municipal Court**

**February 2016**

Description	City Retained	Disbursed to State	Total Collected
Monies Collected	\$3,459.00	\$1,074.00	<u>\$4,533.00</u>
Jail Time Credit:	\$0.00	\$0.00	\$2,179.00

**Totals: \$3,459.00 \$1,074.00 \$6,712.00**

# Cottonwood Shores Volunteer Fire Department



Cottonwood Shores, TX

This report was generated on 3/1/2016 11:00:29 AM

## Incident Type Count per Station for Date Range

Start Date: 02/01/2016 | End Date: 02/29/2016

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - COTTONWOOD SHORES VFD</b>	
100 - Fire, other	1
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	6
324 - Motor vehicle accident with no injuries.	1
<b># Incidents for 1 - Cottonwood Shores VFD:</b>	<b>9</b>

Only REVIEWED incidents included.

Report for February 2016:

Training hours for Online Training: 69 hours

Training/Testing: 120 hours

Bookkeeping: 38 hours

Recordkeeping: 41 hours

Grants written: 1

Grants rec'd in February: 1

<b>Police Activity</b>	
<b>Feb 5 thru Mar 8</b>	
911 Investigation (open line)	2
Abandon Vehicle	
Alarm Calls	
Assaults	
Assist EMS	2
Assist Other Agency	12
Burglary	
Citizen Req Assistance	62
Civil Issues	2
Collisions	4
Criminal Mischief	1
Criminal Trespass	3
Disturbance	2
Deceased Person	
Drug Paraphernalia	
DWI / Public Intox	1
Follow Ups	12
Fraud Reports	
Harassment	
Mental Health	
Missing Person	1
Noise Disturbance	
Public Relations	
Reckless Driver	2
Security Check	102
Stranded Motorist	
Suspicious Person	8
Traffic Stops	84
Theft	3
UUMV	
Violate City Ord	7
Violate Protective Order	
Warrant Service	4
Welfare Concerns	1

Total Calls For Service

315