

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, May 19, 2016 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/ City Secretary Sheila C. Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Citizen – Wendy Wayson: Ms. Wayson addressed the council with some positive input for the city and also pointed out a few concerns. On the positive side she addressed the parks and recreational areas being helpful in attracting new users or citizens for the city as well as the enjoyment they received. She also mentioned the need to get someone to help out at the library due to a need for children utilizing it. Also mentioned was possibly having a city wide cleanup day next year and making sure the information about it was published well in advance to the citizens of Cottonwood Shores so they would have time to commit. She also stated that June 4 would be a Park's workday at Aspen and Noah Thompson. Everyone should come help.

Minutes of the Regular Meeting of the City Council held on May 19, 2016

5. PEC Update

Ms. Karen Marshall, PEC representative advised the council of the upcoming annual meeting to be held in Dripping Springs, Texas on Saturday, June 18. Festivities will commence at 8::00 am. All are invited to attend. She also reminded everyone to be sure and vote for the PEC Board election.

She also mentioned the possibility of obtaining a grant from PEC to assist in the library area. She will contact Wendy Wayson and City Administrator / Secretary Sheila Moore to provide the necessary information.

6. Nominate and elect a Mayor Pro Tem

Mayor Orr opened nominations for Mayor Pro Tem. Councilman Porter nominated Councilman Sherry for Mayor Pro Tem.

No other nominations were made.

Mayor Orr closed the nominations.

6.1. Motion to elect Councilman Sherry as Mayor Pro Tem.

6.1.1. Motion: Councilman Porter

6.1.2. Second: Councilman Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			✓
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

6.2. Vote: Yea: 4 Nay: 0 Abstain: 1

6.3. Motion: Passed

7. Administrative Reports:

Officer John-Michael Talamantez presented the police report;

City Administrator / Secretary Sheila Moore presented reports on Building Permits, Public Works, Animal Control, Code Enforcement, and Volunteer Fire Department. She also informed the council the mayor and she met with a possible new business owner that will be opening in the old Kelly's General Store Building. It will be a Whole Pet Store.

Bobby Herrin presented the Municipal Court Report

8. Consent Agenda:

8.1. Minutes from a Regular Meeting of the City Council held on May 5, 2016.

8.1.1. Motion to approve the May 5, 2016 minutes with modifications

8.1.1.1. Motion: Councilman Porter

8.1.1.2. Second: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain 0

8.1.3. Motion: Passed

9. Workshop

9.1. Discussion on amending Ordinance 3002 (Recreational Vehicles).

The council discussed multiple amendments to the ordinance. These ranged from limits, time periods, fines and fee amounts to other verbiage within the ordinance.

10. Unfinished Business

10.1. Discussed and considered action on amending Ordinance 3002 (Recreational Vehicles). *As requested by Staff*

10.1.1. Motion to amend Ordinance 3002 (Recreational Vehicles) as discussed.

10.1.1.1. Motion: Councilman Wayson

10.1.1.2. Second: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

10.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

10.1.3. Motion: **Passed**

11. New Business

11.1. Discussed and considered action on amending Ordinance 8007 (Nuisance) in regard to increasing fine from \$200.00 to \$500.00. *As requested by Staff*

The council discussed the fine amounts presented. They showed concerns towards the lowest amounts as well as the total amounts a person could be fined. It was agreed to increase the amount a person could be fined not to exceed \$1,000.00

11.1.1. Motion to amend Ordinance 8007 (Nuisance) increasing fine from \$200.00 to \$1,000.00.

11.1.1.1. Motion: Councilman Wayson

11.1.1.2. Second: Councilman Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

11.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

11.1.3. Motion: **Passed**

11.2. Discussed and considered action on authorizing expenditures for ADA compliance at P-Squared Park. *As requested by Parks Commission Vice Chairman Rex Holloway*

Vice Chair Holloway presented a request from the Parks and Recreation Commission for approval of funding for the ADA compliance at P-Squared Park. The total amount at this time requested was for a bid of \$6,314.00 to accomplish the work needed.

After discussion about some of the details of the bid and contract a motion was made.

11.2.1. Motion to authorize the expenditures for ADA compliance at P-Squared Park with contract approval.

11.2.1.1. Motion: Mayor Pro-Tem Sherry

11.2.1.2. Second: Councilman Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

11.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

11.2.3. Motion: **Passed**

12. Future agenda items:

- 9.1. Road Exchange
- 9.2. Parking
- 9.3. PUD.
- 9.4 City Wide Cleanup Day - Discussion
- 9.5 Library – Use of Facility – Discussion
- 9.6. Workshop on Zoning Ordinance – June 16 meeting

13. Adjournment: 7:33 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on May 19, 2016.



Attest:

Bobby Herrin

 Bobby Herrin
 Deputy City Secretary

Receipt #	Name	Date	Bond	Forfeited	Payment	Amount	Docket Number	Citation Number	Charge Code	Applied	Reference
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Total: \$2,034.20

Total: \$2,034.20

Payment Method Summary	
Cash	\$499.00
Check	\$537.10
Credit card	\$121.00
Money Order	\$67.00
Credits	\$810.10
Total:	\$2,034.20

Costs/Fees/Fines Payment Summary	
Consolidated Court Cost - State	\$256.47
Indigent Defense Fund - State	\$12.82
Judicial Support Fee - State	\$38.45
Jury Reimbursement Fee - State	\$25.66
Consolidated Court Cost - City	\$28.50
Costs:	\$361.90
Indigent Defense Fee - City	\$1.41
Moving Vehicle Fee - State	\$0.18
Moving Vehicle Fee - City	\$0.02
Local Traffic Fee	\$6.00
Juvenile Case Management Fund	\$14.25
Justice Court Tech Fund	\$28.50
Municipal Court Security Fee	\$21.36
Judicial Support Fee - City	\$4.27
Omni Fee - City	\$19.80
Fine	\$125.00
Deferred Disposition Fee	\$51.23
Jury Reimbursement Fee - City	\$2.85
Omni Fee - State	\$40.20
State Traffic Fee - City	\$3.00
State Traffic Fee - State	\$57.00
Time Payment Fee - City	\$51.55
Time Payment Fee - State	\$51.55
Warrant Fee	\$100.00
Municipal Arrest Fee	\$35.63
Fees:	\$613.80
Animal Causing Nuisance - Barking 1	\$76.00
Speeding 10-19 Over Posted Limit	\$200.00
Public Intoxication	\$49.00
Protective Treatment	\$1.00
No Driver License	\$100.00
Failure to Stop at Intersection	\$75.00
Animal Without License	\$76.00
Animal Running at Large 1	\$251.42
Violate Number of Pets Allowed	\$76.00
Animal Running at Large 2	\$154.08

April Court Report

**City of Cottonwood Shores
Municipal Court Monthly Report
Additional Activity**

Court: 720270600 Month: 4 Year: 2016	Number Given	Number Requests for Counsel
1. Magistrate Warnings		
a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	0
c. Felonies	0	0
		Total
2. Arrest Warrants Issued		
a. Class C Misdemeanors		5
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued		3
4. Search Warrants Issued		0
5. Warrants For Fire, Health, and Code Inspections		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection		0
9. Magistrate's Orders for Ignition Interlock Device		0
10. Other Magistrate's Orders Issued		0
11. Driver's License Denial/Susp./Revocation Hearing		0
12. Disposition of Stolen Property Hearing		0
13. Peace Bond Hearings Held		0
14. Fine and Court Costs Satisfied by Community Service		
a. Partial Satisfaction		0
b. Full Satisfaction		0
15. Satisfied by Jail Credit		0
16. Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0
18. Fines, Court Costs and Other Amounts Collected		
a. Kept by City		\$968
b. Remitted to State		\$256
c. Total		\$1224

April

Cottonwood Shores Police Department
Monthly Activity Report

Police Activity	
April 13 through May 10	
911 Investigation (open line)	1
Abandon Vehicle	
Alarm Calls	
Assaults	
Assist EMS	4
Assist Other Agency	10
Burglary	
Citizen Req Assistance	21
Civil Issues	2
Collisions	1
Criminal Mischief	
Criminal Trespass	1
Disturbance	
Deceased Person	1
Drug Paraphernalia	
DWI / Public Intox	
Follow Ups	7
Fraud Reports	
Harassment	1
Mental Health	
Missing Person	1
Noise Disturbance	7
Public Relations	3
Reckless Driver	
Security Check	98
Stranded Motorist	
Suspicious Person	3
Traffic Stops	65
Theft	1
UUMV	
Violate City Ord	4
Violate Protective Order	
Warrant Service	3
Welfare Concerns	7

Total Calls For Service

241

Cottonwood Shores Volunteer Fire Department



Cottonwood Shores, TX

This report was generated on 5/1/2016 6:17:21 PM

Incident Type Count per Station for Date Range

Start Date: 04/01/2016 | End Date: 04/30/2016

INCIDENT TYPE	# INCIDENTS
Station: 1 - COTTONWOOD SHORES VFD	
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	10
# Incidents for 1 - Cottonwood Shores VFD:	11

Only REVIEWED incidents included.

Log Report for CWSVFD
Monthly Report for April 2016

LODD:

April 2016: 3

Total 2016: 19

Run Report:

Calls for April 2016: 11

Med Calls: 10

Fire: 1

PD on Scene: 5/11

Grants Written: 1

Grants Rec'd: 1

Hours Online Training: 106

Hours Training: 158

Bookkeeping Hours: 46

Recordkeeping Hours: 36

PUBLIC WORKS REPORT

Work Orders Completed

4/18/16 to 5/12/16

Water Department

Water leaks: 1

Sewer leak/Stoppages: 1

Connects: 2

Disconnects: 2

Disconnects for non- payment of services: 7

Re-establishment of service: 6

Misc. calls for water dept.: 5

Billing Problems/Water Audits: 2

Sewer Taps: 0

Water Taps: 0

Lift Stations: 0

Check/Replace cleanouts: 2

Meter Head Change outs: 3

Meter reading: 3 days

Public Works

Potholes: 1

Signs: 0

Misc. Calls: 8 known

Culverts cleaned –repaired-installed or replaced: installed culverts and swells in the 600 block of magnolia had to go back and upsize and put at proper level culverts on the south west end of magnolia

worked on but have not finished the 700 and 800 block of magnolia. The rains have slowed us down again this year

Road Work:

We are still working on stockpiling granite gravel from lots on maple to put on magnolia, aspen and other roads to offset cost of material needed for roads as we can

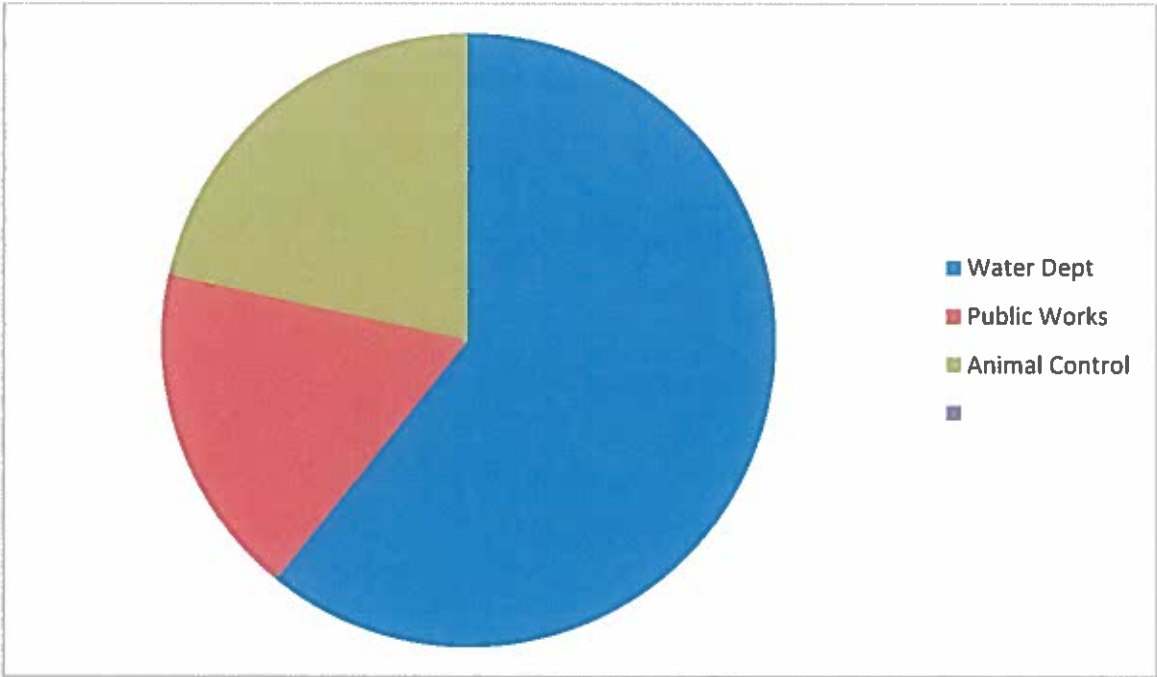
Animal Control

Dogs/Cats: 4 (3 taken to animal shelter after they were not claimed)

Dead Animals: 1

Misc.: 5 known

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.



Code Enforcement

March

13 lot inspections

13 warnings

5 public services

2 work orders

2 complied.

Sheila Moore

From: Gladys Montoya <cityclerk@cottonwoodshores.org>
Sent: Monday, May 16, 2016 10:17 AM
To: 'Sheila Moore'
Subject: RE: Permits

Date	Name	Address	Permit #	Type	Paid
4/19/2016	Gary Black	4125 Lakeview	090316	New Residence	\$5276.25
5/2/2016	Jessica Alaniz	657 Magnolia	150416	Shed	\$50.00
5/4/2016	Dalila Vazquez	852 Magnolia	050416	Fence	\$25.00

Thank You,

Gladys Montoya

Utility Billing Clerk
City of Cottonwood Shores
3808 Cottonwood Drive
Cottonwood Shores, TX 78657
Phone: 830.693.3830
Fax: 830.693.6436
www.cottonwoodshores.org

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