

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
 Mayor Pro-Tem: Stephen Sherry
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad
 Councilmember: Marley Porter
 Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

**** NOTICE ****

The City Council held a regular meeting on Thursday, May 5, 2016 at 6:00 p.m.
 The meeting was held at the Cottonwood Shores City Hall,
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	6:01		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

Billie Parker addressed her concerns as to how quickly decisions are being made regarding new businesses and felt that all residents and businesses should adhere to all Ordinances.

5. Mayor and Park Commission Reports:

Mayor Orr presented information about the city's tax valuation in the city as well as in some surrounding counties. (See Report) It was also pointed out that our city has not raised taxes in several years. Mayor Orr informed the city council that City Administrator / Secretary Sheila Moore and he attended meetings with Horseshoe Bay regarding the wastewater contract and had a discussion regarding the property for sale on the mountain. Financial Director Karrie Cummings and he attended a meeting with the Texas Water Development Board to discuss financing for the new Water Plant.

Mayor Orr asked all of the citizens present to vote.

Vice Chair Holloway presented a report for the Parks and Recreation Commission and explained the projected path they would be following. (See Report)

6. Consent Agenda:

6.1. Minutes from a Regular Meeting of the City Council held on April 21, 2016.

6.1.1. Motion to approve the April 21, 2016 minutes

6.1.1.1. Motion: Mayor Pro-Tem Sherry

6.1.1.2. Second: Councilman Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

6.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

6.1.3. Motion: Passed

7. Report on possible funding for a new Municipal Water Plant. *As presented by Gandolf Burrus, Grant Development Services*

Gandolf Burrus informed the council that Mayor Orr, S. D. Kallman and he met with the Texas Water Development Board. Gandolf informed the council that Mayor Orr presented to the water development board that the city would be a perfect business partner with a solid project, solid design and a way to pay back the loan.

Gandolf Burrus presented what a new water plant could cost. He indicated the city would need to obtain approximately \$1,000,000.00 dollars. He stated that a grant could help fund the project for about 10 to 15 percent, however this route would take approximately 7 months more. He stated a loan would possibly be the most efficient route to consider. Other sources could supply around \$300,000.00 towards the project and the city might need to finance approximately \$700,000.00.

This is for an application purpose only and would have to come back to the council for an approval.

8. New Business

8.1. Discussed and considered action on accepting a letter of agreement with Grant Development Services to write and submit an application for grant funding through the COPS (2016 Community Oriented Policing Services Hiring) program. *As requested by Staff*

It was addressed that this would be a 3 year grant adding a police officer to our staff. It must be a new officer, rehire an officer that has been laid off or an officer that has been scheduled to be laid off.

Councilmember Wayson requested that the letter of agreement be modified by stating the full name of the Grant "2016 Community Oriented Policing Services Hiring Program" (referred to as "COPS"). He also requested that the purpose of the Grant be included in the agreement: "The COPS program can provide up to 75 percent of the approved entry-level salaries and fringe benefits of full-time officers for a 36-month grant period, with a minimum 25

percent local cash match requirement and a maximum federal share of \$125,000 per officer.”

Grant Development stated that they would only charge a \$400.00 fee to apply for the grant and if the application was approved a 5% commission later.

8.1.1. Motion to accept the letter of agreement with Grant Development Services to prepare and submit an application for grant funding through the COPS (2016 Community Oriented Policing Services Hiring) program.

8.1.1.1. Motion: Councilman Porter

8.1.1.2. Second: Councilman Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on establishing a working contract with Grant Development Services and Kallman Engineering to support securing funding for the new water plant. *As requested by Staff*

Mayor Orr asked council to authorize him to establish contracts, one with Kallman Engineering and one with Grant Development Services for their part in securing funding for the new water plant.

8.2.1. Motion to approve establishing a working contract with Grant Development Services and Kallman Engineering to support securing funding for the new water plant, not to exceed \$5,000.00 dollars each.

8.2.1.1. Motion: Mayor Pro-Tem Sherry

8.2.1.2. Second: Councilman Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.2.3. Motion: **Passed**

8.3. Discussed and considered action on a request for a conditional use permit. *As requested by Waleed Shubber – Fornos Bar and Grill*

Fornos Bar and Grill submitted a request to allow their establishment to have a band outdoors (in lieu of the city ordinances, indoors only) for a time period to be determined on weekends. They stated it would be monitored by decibel meters and they would abide by all city ordinances.

It was determined by the council that they must adhere to the restrictions of all ordinances.

8.3.1. Motion to allow the conditional use permit until which time any applicable ordinance is violated at which time it will be revoked.

8.3.1.1. Motion: Councilman Wayson

8.3.1.2. Second:

Motion died for lack of a second.

8.3.2. Motion to allow conditional use permit for Fornos for outdoor performances provided all applicable ordinances are met or said conditional use permit will be revoked with due process.

8.3.1.1. Motion: Councilman Porter

8.3.1.2. Second: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson		✓	

8.3.2. Vote: Yea: 4 Nay: 1 Abstain: 0

8.3.3. Motion: **Passed**

8.4. Discussed and considered action on adopting Resolution 689 (Tap Fees Allocation). *As requested by Staff.*

Councilmember Wayson suggested that the Resolution include the funds be used for future water and wastewater infrastructure and growth.

8.4.1. Motion to adopt Resolution 689 (Tap Fees Allocation) with modification.

8.4.1.1. Motion: Councilman Wayson

8.4.1.2. Second: Councilman Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.4.3. Motion: **Passed**

8.5. Discussed and considered action on amending Ordinance 2001 (Animal Control) in regard to minimum fine amount. *As requested by Staff.*

After discussion the Council determined it would not be necessary to increase the minimum fine from \$100 to \$500. The Ordinance currently states the fine as "not less than \$100 and not to exceed \$2,000 per offense". It was decided the amount fined would be at the judge and prosecutors discretion to fine more than the minimum. Some of the councilmen showed concerns that first time offenders of animal at large would be fined \$500.

8.5.1. Motion to make no modification to the animal control ordinance and recommend Judge and Prosecutor levy fines at their discretion.

8.5.1.1. Motion: Councilman Porter

8.5.1.2. Second: Councilman Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.5.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.5.3. Motion: **Passed**

8.6. Discussed and considered action on adopting Ordinance 11089 (2015/2016 Budget Amendment). *As requested by Staff*

Financial Director Karrie Cummings and City Administrator / Secretary Sheila Moore presented the budget amendment to the council for approval and adoption.

8.6.1. Motion to adopt Ordinance 11089 (2015/2016 Budget Amendment).

8.6.1.1. Motion: Councilman Porter

8.6.1.2. Second: Mayor Pro-Tem Sherry

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.6.2. Vote: Yea: 5 Nay: 0 Abstain: 0

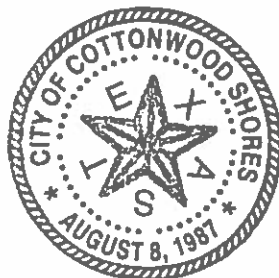
8.6.3. Motion: **Passed**

9. Future agenda items:

- 9.1. Special Meeting to canvass the election and swear in newly elected council – May 12
- 9.2. RV Ordinance
- 9.3. Road Exchange
- 9.4. Parking
- 9.5. PUD
- 9.6. Training on Sound Meter

10. Adjournment: 8:09 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on May 5, 2016.



Attest:

Bobby Herrin

Bobby Herrin
Deputy City Secretary



Parks Committee Report Submitted to City Council May 2016

1. ADA Contract: Status:
 - a. Noah Thompson:
 - i. Installed Picnic Table and parking slab
 1. Budget approved: \$7000 Actual cost: \$6244
 - a. Concrete installation: \$4850
 - b. Table and shipping: \$1394
 2. Work to be completed:
 - a. Railings: (Marley)
 - b. Paint poles, 3' transition area, 5' access stripes, and handicap symbol on driveway.
 - c. Install grill onto picnic area (Joey and Marley)
 - d. Add chain up on the access area between poles. (Joey)
 - e. Submit final "BUILT AS" drawing reflecting all aspects for final approval. (Marley to Karrie)
 - ii. ADA projects to be completed:
 1. P Squared: ADA compliant parking and picnic area.
 - a. Rex and Marley to walk the project and complete SOW.
 - b. Rex will submit the site map and SOW to at least three contractors for bidding.
 2. Nature Preserve:
 - a. Will develop SOW after completion of P Squared
 3. Bike Trail:
 - a. Confirm route with Roger and Parks Commission members.
 - b. We expect this to be a City / Volunteer paint project only.
 - b. Request support from City workers:
 - i. Finishing Noah Thompson projects as described in a.i.
 - ii. Move scrape lumber and PVC pipes from Aspen to Storage area
 - c. Future Parks Projects: Pending budget restrictions.
 - i. Resurface Splash Pad at Community Park
 - ii. Finish construction and painting of Aspen Park playscape.
 - iii. Design BMX concept proposal, working with experienced outside team from Elevate Ministry to determine the correct direction for BMX track.
 - iv. Improve landscaping in Aspen park to remove stickers, add top soil and sod for better play ground area.
1. Future Visions for our parks will be prepared and presented to Council reflecting our goals for 2017 and beyond.