

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Stephen Sherry  
 Councilmember: Tony Satsky



Councilmember: Cheri Trinidad  
 Councilmember: Marley Porter  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### \*\* NOTICE \*\*

The City Council held a regular meeting on Thursday, June 16, 2016 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

*City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

**Citizen:** Cassi Sultemeier addressed the city council in respect to opening the Splash Pad more than once a week. She suggested possibly opening it on a week day too. She also suggested the possibility of renting it out for a day for items such as birthday parties.

**Citizen:** Wendy Wayson addressed the same issue in support of opening it more often.

**5. Administrative Reports:**

City Administrator / City Secretary Sheila Moore addressed the city council and audience giving an introduction to the City’s new Code Enforcement Officer – Lewis Feder  
 Lewis Feder presented his report to the city council beginning with his background and experience. He then presented a chart as to what his planned route would be in respect to covering the City area. He then explained how he would be utilizing his time for inspections, paperwork, etc.  
 Karrie Cummings Financial Officer presented a report for the Grants Department;  
 Bobby Herrin Court Clerk presented a report for the Municipal Court;  
 City Administrator/City Secretary Moore presented reports for Permits, Public Works, Sanitation, Animal Control, and culvert progress.  
 John Marr, Cottonwood Shores Volunteer Fire Department Liaison presented a report for the fire department.  
 Chris Bieze, Chief of Police gave a monthly report.  
 Rex Holloway presented a report for the Parks and Recreation Commission and addressed some goals.

**6. Consent Agenda:**

**6.1. Minutes from a Special Meeting of the City Council held on May 18, 2016.**

**6.1.1. Motion to approve the May 18, 2016 minutes**

**6.1.1.1. Motion:** Mayor Pro-Tem Sherry

**6.1.1.2. Second:** Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**6.1.2. Vote: Yea: 5 Nay: 0 Abstain 0**

**6.1.3. Motion: Passed**

**6.2. Minutes from a Regular Meeting of the City Council held on May 19, 2016.**

**6.2.1. Motion to approve the May 19, 2016 minutes**

**6.2.1.1. Motion:** Mayor Pro-Tem Sherry

**6.2.1.2. Second:** Councilmember Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**6.2.2. Vote: Yea: 5 Nay: 0 Abstain 0**

**6.2.3. Motion: Passed**

Mayor Orr asked for a motion to move the workshop Agenda Item 7.1. to the end of the meeting.

**Motion to move workshop to end of the meeting:**

**Motion:** Mayor Pro-Tem Sherry

**Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

Vote: Yea: 5    Nay: 0    Abstain: 0  
 Motion: **Passed**

**8. New Business**

**8.1. Texas Water Development Board Funding**

Mayor Orr opened with a presentation to the city council and audience covering the application and pertinent details for funds to replace the existing 500,000 gallon per day Tonka Package water treatment plant that was initially installed in approximately 1975. He then addressed issues of the Raw Water Supply, CDBG Step Grants, and advantages of replacement of the water plant. He also covered some of the budgetary issues in relations to a new plant, contracts needed or required to implement the new grant and loan. He pointed out how it would affect the basic tax rate for the next 4 years. He also imputed the changes that would take place with a tax roll back. It was Mayor Orr's wishes to maintain the same tax rate and not increase the amounts. The tax rate currently is .5438. Councilmember Wayson suggested to make sure it was put or presented to the public that there would not be a tax rate increase. Mayor Orr pointed out that the citizens would pay approximately \$75,000.00 dollars less in the 4 years.

Councilmember Wayson addressed the city council and audience presenting information that the City of Horseshoe Bay has been using this type of plant for quite some time and they have had several problems or complications due to computer, operation and maintenance learning curve.

Mayor Orr advised the city council that the City of Horseshoe Bay along with several other cities within Burnet County utilize this type of plant currently. He indicated that by the other cities currently utilizing this type of plant, could help in down time or complications due to available information that could be obtained.

Councilmember Wayson indicated that his opinion was the city should possibly consider the purchase of two 250,000 gallon plants instead of the one 500,000 gallon plant. He pointed out that this could act as a backup in case of a failure.

Councilmember Porter agreed with Councilmember Wayson in regards to the two 250,000 gallon plants.

Mayor Orr pointed out that once the application was completed for the grant, the specifications for the bid could be for two 250,000 gallon plants. These details would be laid out at a later date.

**8.1.A. Discussed and considered action on authorizing Letter of Agreement with S.D. Kallman, L.P., Engineers and Environmental Consultants to provide services in connection with the Texas Water Development Board for funding water system improvements. *As requested by Staff***

**8.1.A.1 Motion to authorize the Letter of Agreement with S.D. Kallman, L.P.**

**8.1.A.1.1. Motion:** Mayor Pro-Tem Sherry

**8.1.A.1.1. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

8.1.A.2. Vote: Yea: 5    Nay: 0    Abstain: 0

8.1.A.3. Motion: **Passed**

**8.1.B. Discussed and considered action on authorizing Financial Advisor Agreement from Blitch & Associates. *As requested by Staff:***

Mayor Orr clarified the need for the financial advisor agreement. He explained there would be a 1 percent fee to assist with the loan.

**8.1.B.1 Motion to authorize Financial Advisor Agreement from Blitch & Associates.**

**8.1.B.1.1. Motion:** Councilmember Porter

**8.1.B.1.1. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.1.B.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**8.1.B.3. Motion: **Passed****

**8.1.C. Discussed and considered action on authorizing Bond Counsel Agreement from Radcliffe Bobbitt Adams Polley PLLC. *As requested by Staff:***

Mayor Orr advised this company currently represented the city in legal matters. Some questions were raised as whether this is the only company we could utilize. The council were advised that this firm was working on 3 other TWDB applications concurrently with ours.

**8.1.C.1 Motion to authorize Bond Counsel Agreement from Radcliffe Bobbitt Adams Polley PLLC.**

**8.1.C.1.1. Motion:** Mayor Pro-Tem Sherry

**8.1.C.1.1. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.1.C.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**8.1.C.3. Motion: **Passed****

**8.1.D. Discussed and considered action on adopting Resolution requesting financial assistance from TWDB for DWSRF; Authorizing the filing of an Application for Assistance; and making certain findings in connection therewith. *As requested by Staff:***

City Administrator / Secretary Sheila Moore advised the council that this was actually part of the application itself and was required. After clarification on the need to adopt the resolution by the council a motion was made.

**8.1.D.1 Motion to adopt the Resolution requesting financial assistance from TWDB for DWSRF; Authorizing the filing of an Application for Assistance; and making certain findings in connection therewith.**

**8.1.D.1.1. Motion:** Councilmember Porter

**8.1.D.1.1. Second: Councilmember Trinidad**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.1.D.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**8.1.D.3. Motion: Passed**

**8.1.E. Discussed and considered action on authorizing procurement for engineering, financial advisory and bond counsel services if necessary. *As requested by Staff:***

Mayor Orr addressed the issue of requesting authorization for the procurement if necessary. He pointed out that this was not a contract.

**8.1.E.1 Motion to authorize procurement for engineering, financial advisory and bond counsel services if necessary for special funds.**

**8.1.E.1.1. Motion: Councilmember Porter**

**8.1.E.1.1. Second: Councilmember Satsky**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.1.E.2. Vote: Yea: 5 Nay: 0 Abstain: 0**

**8.1.E.3. Motion: Passed**

**8.2. Discussed and considered action on authorizing Letter or Agreement with Grant Development Services to provide grant application preparation services in connection with the Texas Community Development Block Grant Program 2016/2017 for water system improvements. *As requested by Staff.***

Mayor Orr pointed out this was a separate grant but would work in tandem with the TWDB funding process. It was indicated that this should be considered as a supportive grant.

**8.2.1. Motion to authorize the Letter or Agreement with Grant Development Services.**

**8.2.1.1. Motion: Mayor Pro-Tem Sherry**

**8.2.1.2. Second: Councilmember Trinidad**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

**8.2.2. Vote: Yea: 5 Nay: 0 Abstain 0**

**8.2.3. Motion: Passed**

**Break: 8:05 Adjourned for break  
8:11 Reconvened**

**8.3 Discussed and considered action on appointing a committee to draft the 2016-2017 CWSVFD contract. *As requested by Staff.***

Mayor Orr stated the fire department had presented to the City some recommendations that they would like to see implemented into the new contract.

Mayor Orr commented that the contract which was prepared last year was accomplished by two of the councilmembers. Mayor Orr asked the council to come up with a decision and a motion to designate two people to accomplish this task once again.

Mayor Pro-Tem Sherry addressed the council and stated that if Councilmember Wayson would work with him again that he believed they could come up with a contract.

Councilmember Wayson wanted to make the council aware that he was bias in respect to some of the issues that the fire department wanted to impose in the new contract.

**8.3.1. Motion to appoint Councilmember Wayson and Mayor Pro-Tem Sherry to draft the 2016-2017 CWSVFD contract.**

**8.3.1.1. Motion:** Councilmember Porter

**8.3.1.2. Second:** Councilmember Satsky

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry			√
Councilmember Satsky	√		
Councilmember Trinidad	√		
Councilmember Porter	√		
Councilmember Wayson			√

**8.3.2. Vote: Yea: 3 Nay: 0 Abstain 2**

**8.3.3. Motion: **Passed****

**8.4 Discussed and considered action on amending Ordinance 1121 (Parks and Recreation). *As requested by Staff.***

Mayor Orr requested to broach another idea in regards to maintaining the commission or reverting it to a committee. The Parks and Recreation Commission wanted to change the day of the week on which the meetings were to be held. Councilmember Wayson suggested due to the commission only being volunteers they should be limited on the criteria of the meeting. It was pointed out that due to the Parks and Recreation Commission being a commission that they must follow the open meetings act. Councilmember Porter reaffirmed that he has stated for years that the parks and recreation should be a committee and not a commission. Chair Whitis of the Parks and Recreation Commission pointed out some concerns he had with a commission vs committee. Councilmember Porter pointed out the committee would have more lateral movement and flexibility if they were a committee instead of commission. The proposed changes to the ordinance were addressed by the council and input from the Parks and Recreation included. Other changes within the ordinance were not wanted by some of the council. Chair Whitis indicated the items on the agenda were incorrect and Mayor Orr pointed out he may need to lobby against the item. This led to two separate motions.

**8.4.1. Motion to postpone until next meeting because of the need for additional time for discussion with the commission.**

**8.4.1.1. Motion:** Councilmember Wayson

**8.4.1.2. Second:** Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry		√	
Councilmember Satsky		√	
Councilmember Trinidad		√	



Councilmember Porter		✓	
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 1      Nay: 4      Abstain 0

8.4.3. Motion: **Postponed**

8.4.1.A. Motion to accept the change of the day of week only and reject the other changes.

8.4.1.A.1. Motion: Mayor Pro-Tem Sherry

8.4.1.A.2. Second: Councilmember Porter

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson		✓	

8.4.2.A. Vote: Yea: 4      Nay: 1      Abstain 0

8.4.3.A. Motion: **Passed**

**8.5 Discussed and reviewed a City Wide Cleanup Day. *As requested by Wendy Wayson.***

It was pointed out that Wendy Wayson did not request the review however, Councilmember Trinidad did. Councilmember Trinidad suggested to the council the need to hold a clean-up day or two during the year. Mayor Orr reaffirmed the reasoning behind the city dumpster, bulk trash pickup and the recycle bin which were provided on a weekly, daily and monthly basis. It was suggested that there could also be a clean-up day and the council and volunteers could participate if organized. It was determined that more publication would help inform the citizens in the future. Citizen Wendy Wayson informed the council that she and friends have been picking up trash along the side of the roads, but due to high grass and the need of mowing the right of ways this was getting harder to accomplish. She requested that maybe the City could start mowing the parks, easements or right of ways more often in the summer. It was discussed to possibly hire someone to help mow. Councilmember Porter suggested possibly putting it out for bids. City Administrator / Secretary Sheila Moore stated it would be cheaper to hire a part-time employee to help than to contract it out. A question was asked if volunteer citizens could utilize the city equipment to help mow. They were advised this could be done if the citizen was authorized and cleared by the Public Works Director – Joey Krueger, thus obtaining approval to operate said apparatus or equipment. Councilmember Wayson suggested to have a trash pickup day and get the city councilmembers and volunteers to assist. The council showed concerns to get the information about the Recycle Bin, Bulk Trash, and City Dumpster out to the public. City Administrator / Secretary Sheila Moore informed the council that this item had already been prepared to be in the newsletter for July.

**8.6 Discussed and reviewed the use of Cottonwood Shores Library Facility *As requested by Staff.***

Mayor Orr stated that the cost of maintaining the library was \$10,000 to \$15,000 annually. The library has been closed for over a year due to lack of volunteers. Various ideas were address for the use of the library. Councilmember Wayson stated he believed that the City needed to keep the library open and see if some type of funding would be available to assist. City Administrator / City Secretary Sheila Moore pointed out when the library was open every day that the only use was the Wi-Fi to down load movies and or play games and occasionally check out the paperback books. She said the majority of the books are outdated and obsolete. Other events had been planned such as summer reading programs for children but failed due to lack of interest. Mayor Pro-Tem Sherry suggested a small movement like the Friends of the Library could be implemented or utilize the building for something else. It was mentioned to possibly convert the building to a Police Department and make the old police department into a small library. It was mentioned that if it was converted to a Police Department, it would not be able to be used as a community center, for court, City events and rentals.

**7. Workshop**

7.1. Discussion on amending Ordinance 14000 (Zoning).

7.1.1. Motion to postpone the Zoning Ordinance workshop.

7.1.1.1. Motion: Councilmember Porter

**7.1.1.2. Second: Councilmember Satsky**

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Sherry	✓		
Councilmember Satsky	✓		
Councilmember Trinidad	✓		
Councilmember Porter	✓		
Councilmember Wayson	✓		

7.1.2. Vote: Yea: 5      Nay: 0      Abstain 0

7.1.3. Motion: **Passed**

**9. Future agenda items**

- 9.1 Budget workshops on July 7 and July 21
- 9.2. Parks Ordinance 1121
- 9.3. Discussion on how other libraries are funded

**10. Adjournment: 8:56 p.m.**

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on June 16, 2016.



Attest:

*Bobby Herrin*  
\_\_\_\_\_  
Bobby Herrin  
Deputy City Secretary



# MONTHLY REPORT - CODE ENFORCEMENT DEPARTMENT

MAY 2016 - JUNE 2016

PREPARED FOR THE CITY ADMINISTRATOR : MS. SHEILA C. MOORE

CONFIDENTIAL CITIZEN COMMUNICATIONS:

(1) call which was investigated and resulted in a written warning, which was promptly corrected by the owner.

COTTONWOOD SHORES "SERVICE ORDERS":

(4) each service order was investigated not only for alleged problem but total property compliance.

The result was: (9) warnings written; still within statutory waiting period.

INTERACTION WITH POLICE DEPARTMENT:

(1) Junk and/or abandoned vehicle.

INTERACTION WITH ROAD DEPARTMENT:

(1) Executed the delivery and served "STOP WORK ORDER" to resident performing Driveway Installation work without permit. Compliance within 12 hours after discussion with the homeowner by telephone.

SUMMARY OF MONTHLY STATUTORY DOCUMENTS:

TOTAL NUMBER OF "WARNINGS" INVESTIGATED, WRITTEN & MAILED:	16
TOTAL NUMBER OF "WARNINGS" CITIZENS COMPLIED WITH:	07
TOTAL NUMBER OF "CITATIONS" WRITTEN & MAILED:	0
TOTAL NUMBER OF "CITATIONS" CITIZENS COMPLIED WITH:	0
TOTAL NUMBER OF "CITATION / NON-COMPLIANT" (GOING TO COURT)	0

By: Lewis S. Feder, Code Enforcement Officer

## Grant Administration

### Report

May 2016

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The city received the grant for the new police vehicle and the Funds in the amount of 19,100.00 were deposited into the city account on June 2<sup>nd</sup>. The loan for the other half of the police vehicle in the amount of 19,047.00 has been signed by Mayor Orr and Mayor Pro tem Sherry. As soon as Defender Supply sends us the title for vehicle we will then transfer it into the cities name. The new vehicle is on the assembly line in Aubrey, Texas having the lights and equipment installed. When the title is transferred and the assembly is done Sheila will coordinate two people to go pick up the new vehicle.

Our COPS application is well underway and if we are approved for this it should fund November 1<sup>st</sup> of this year. We still have a few things to gather before we submit.

That is all Folks!

Karrie

## Permits

### May 2016

Date	Name	Address	Type	Permit #	Paid
5/2/2016	Jessica Alaniz	657 Magnolia	New Storage Building	150416	\$50.00
5/4/2016	Dalila Vasquez	852 Magnolia	Fence Permit	050416	\$25.00
5/17/2016	Scott Boland	650 Oak	Shed Electrical	160516	\$50.00
5/23/2016	Whole Pets Market	4823 W. Fm 2147	Permit	230516	\$50.00
5/25/2016	George Collins	636 Birch Lane	New Fence	240515	\$25.00
5/25/2016	George Collins	634 Birch Lane	New Fence	240515	\$25.00
5/26/2016	Justin Boucher	851 Pecan Ln	New Fence storage	260516	\$25.00
5/26/2016	Ken Iwasiuk	648 Pine Lane	connex Plumbing	250516	\$50.00
5/26/2016	Marian Beckham	728 Driftwood Lane	Permit	260516	\$0.00

### June 2016

6/7/2016	Gaspar Caracheo Isaiah & Alisa	825 Magnolia Lane	Driveway Permit	070616	\$50.00
6/6/2016	Johnson	646 Magnolia Lane	Fence Permit	030616	\$25.00

Transaction Dates from 5/1/2016 to 5/31/2016 and Including Time Served

Receipt #	Name	Date	Bond	Forfeited	Payment	Amount	Docket Number	Citation Number	Charge Code	Applied	Reference
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Total:

\$8,006.50

\$7,956.50

Payment Method Summary	
Cash	\$807.80
Credit card	\$73.70
Money Order	\$67.00
Credits	\$7,058.00
<b>Total:</b>	<b>\$8,006.50</b>

Costs/Fees/Fines Payment Summary	
Consolidated Court Cost - State	\$405.33
Indigent Defense Fund - State	\$20.27
Judicial Support Fee - State	\$60.80
Jury Reimbursement Fee - State	\$40.54
Consolidated Court Cost - City	\$45.04
<b>Costs:</b>	<b>\$571.98</b>
Indigent Defense Fee - City	\$2.25
Moving Vehicle Fee - State	\$0.17
Moving Vehicle Fee - City	\$0.02
Local Traffic Fee	\$5.74
Juvenile Case Management Fund	\$22.52
Justice Court Tech Fund	\$45.04
Judicial Support Fee - City	\$6.76
Omni Fee - City	\$128.70
Fine	\$0.00
Deferred Disposition Fee	\$36.66
Jury Reimbursement Fee - City	\$4.50
Warrant Fee	\$750.00
Omni Fee - State	\$261.30
State Traffic Fee - City	\$2.87
State Traffic Fee - State	\$54.51
Time Payment Fee - City	\$28.23
Time Payment Fee - State	\$28.22
Municipal Court Security Fee	\$33.77
Municipal Arrest Fee	\$56.29
<b>Fees:</b>	<b>\$1,467.55</b>
Protective Treatment	\$32.00
Failure to Appear - Bail Jumping	\$2,000.00
Failure to Appear	\$1,000.00
Drive Wrong Side Road - Not Passing	\$51.97
Burning Without Permit	\$500.00
Burning Illegal Material	\$2,000.00
Accumulation Junk and Trash	\$33.00
Speeding 10-19 Over Posted Limit	\$150.00
Accumulation Rubbish & Garbage	\$150.00
<b>Fines</b>	<b>\$5,916.97</b>

# PUBLIC WORKS REPORT

## Work Orders Completed

5/12/16 to 6/9/16

## Water Department

Water leaks: 4

Sewer leak/Stoppages/Lift Stations: 1

Connects: 10

Disconnects: 1

Disconnects for non- payment of services: 9

Re-establishment of service: 11

Misc. calls for water dept.: 7 that work orders were made for

Billing Problems/Water Audits: 0

Sewer Taps: 0

Water Taps: 1

Lift Stations: 8

Check/Replace cleanouts: 2 done on site no work order made

Meter Head Change outs: 1

Meter reading: 3 days

## Public Works

Potholes: 0

Signs: 0

Misc. Calls: 11 known

Culverts cleaned –repaired-installed or replaced: worked on but have not finished the 700 and 800 block of magnolia. The rains have slowed us down again this year

**Road Work:**

We are still working on stockpiling granite gravel from lots on maple to put on magnolia, aspen and other roads to offset cost of material needed for roads as we can

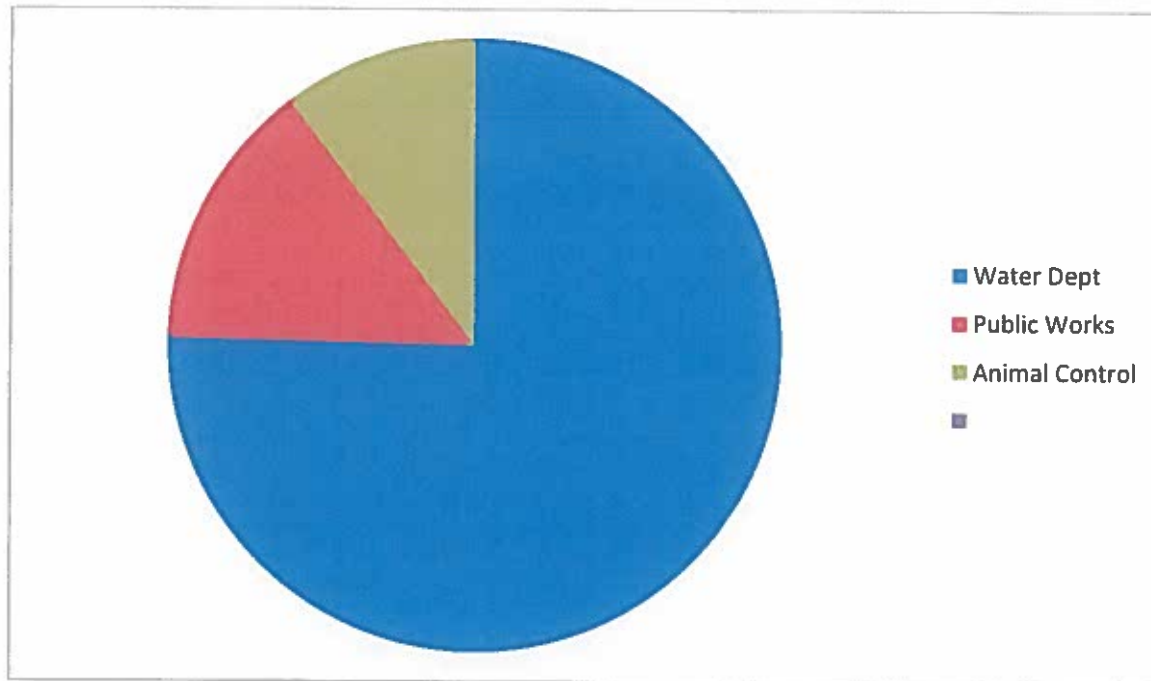
**Animal Control**

**Dogs/Cats:** 3

**Dead Animals:** 3

**Misc.:** 2 known

Just a note about the chart even though public works area is small does not mean there is no work being done in that area it takes more time to complete those projects then in the other areas.





# Cottonwood Shores Volunteer Fire Department

Cottonwood Shores, TX

This report was generated on 6/6/2016 11:31:05 PM



## Incident Type Count per Station for Date Range

Start Date: 05/01/2016 | End Date: 05/31/2016

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - COTTONWOOD SHORES VFD</b>	
111 - Building fire	1
311 - Medical assist, assist EMS crew	11
<b># Incidents for 1 - Cottonwood Shores VFD:</b>	<b>12</b>

Only REVIEWED incidents included.

Cottonwood Shores Police Department  
Monthly Activity Report

<b>Police Activity</b>	
<b>May 11 through June 7</b>	
911 Investigation (open line)	
Abandon Vehicle	
Alarm Calls	1
Assaults	1
Assist EMS	6
Assist Other Agency	4
Burglary	
Citizen Req Assistance	32
Civil Issues	6
Collisions	1
Criminal Mischief	
Criminal Trespass	2
Disturbance	3
Deceased Person	
Drug Paraphernalia	
DWI / Public Intox	1
Follow Ups	3
Fraud Reports	
Harassment	
Mental Health	
Missing Person	
Noise Disturbance	4
Public Relations	4
Reckless Driver	1
Security Check	67
Stranded Motorist	
Suspicious Person	5
Traffic Stops	65
Theft	1
UUMV	
Violate City Ord	10
Violate Protective Order	
Warrant Service	1
Welfare Concerns	1

Total Calls For Service

219



## Parks Committee Report Submitted to City Council June 2016

### 1. ADA Contract: Status:

#### a. Noah Thompson:

##### 1. Work to be completed:

##### a. Safety Railings: (Marley)

- i. We appreciate the efforts to put up the railing, but we are concerned that there is not enough of a protection barrier to avoid an accidental fall. **Will get quotes to add barrier and present to council for funding approval?**

ACTUAL:



Concept vision: kids can't climb or fall, wheelchairs can't back off of it



- b. Submit final **"BUILT AS" drawing** reflecting all aspects for final approval. Special attention to the following points (Marley to Karrie).
  - i. Removal of some planned features including all items in the LEGEND. Sand volleyball court, restroom facility, Horseshoe pits, natural Amphitheater, Pavilion, play-ground equipment etc
  - ii. Include the overhead utility lines that are present.
- c. Request clarification of the Quit Claim Deed on the waterfront from the original Developer as described in the LEGEND
- ii. ADA projects to be completed:
  - 1. P Squared: ADA compliant parking and picnic area.
    - a. Project ready to begin starting with city personnel grading driveway and slab foundation areas.
  - 2. Nature Preserve:
    - a. Will communicate with Dana at TPWD to determine actual requirements for ADA compliant paved parking, sidewalks and bike trail markings.
  - 3. Bike Trail:
    - a. Confirm route with Roger and Parks Commission members.
    - b. We expect this to be a City / Volunteer paint project with minimal cost for paint equipment.
- b. Request support from City workers:
  - i. Move PVC pipes from Aspen to Storage area
  - ii. Repair and install a better drainage system in the Noah Thompson parking area to eliminate erosion. See Picture



- c. Future Parks Projects: Pending budget restrictions.
  - i. Parks Commission will prepare a budget request for 2016-2017 period and submit for consideration by July 15<sup>th</sup>, 2016. Estimated budget request: \$25000
  - ii. Resurface Splash Pad at Community Park
  - iii. Finish construction and painting of Aspen Park playscape.
  - iv. Design BMX concept proposal, working with experienced outside team from

Elevate Ministry to determine the correct direction for BMX track.

- v. Improve landscaping in Aspen park to remove stickers, add top soil and sod for better play ground area.

1. Future Visions for our parks will be prepared and presented to Council reflecting our goals for 2017 and beyond.