

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Mayor: Donald Orr
Mayor Pro-Tem: Cheri Trinidad
Councilmember: Gary D. Parsons



Councilmember: Michael Hibdon
Councilmember: Brigitte Thomas
Councilmember: Roger L. Wayson

People, Parks and Prosperity

REGULAR CITY COUNCIL MEETING MINUTES

** NOTICE **

The City Council held a regular meeting on Thursday, November 1, 2018 at 6:00 p.m.
The meeting was held at the Cottonwood Shores Civic Center,
located at: 4111 Cottonwood Drive in Cottonwood Shores, TX 78657

AGENDA

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro-Tem Trinidad		✓	
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

City Administrator/City Secretary Sheila Moore announced that a quorum was present.

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

Texas Flag Pledge: Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.

No Citizen Comments

5. Public Hearing

The City of Cottonwood Shores City Council held a Public Hearing on the possible adoption of Resolution 718 authorizing submission of a grant application to the Texas Department of Agriculture’s Community Development Block Grant /Disaster Relief program. The grant will be to remove debris from the City of Cottonwood Shores shorelines of both Lake LBJ and Lake Marble Falls caused by the recent flooding.

Opened Public Hearing at 6:02 p.m.

Mayor Orr opened the hearing to the public and City Council.

No citizen comments were made

Closed Public Hearing at 6:07 p.m.

Mayor Orr requested a motion to move items 9.3, 10.1, 10.2 up at this time

Motion to move items 9.3, 10.1 and 10.2 up to here.

Motion: Councilmember Thomas

Second: Councilmember Parsons

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

Vote: Yea: 4 Nay: 0 Abstain: 0

Motion: **Passed**

10. New Business

10.1. Discussed and considered action on adopting Resolution 718 – Authorizing the Submission of a TxCDBG Disaster Relief Grant Application. *As requested by Staff*

Mayor Orr opened the item reading the resolution to the City Council. The process of the grant was discussed.

10.1.1. Motion to adopt Resolution 718 – Authorizing the Submission of a TxCDBG Disaster Relief Grant Application

10.1.1.1. Motion: Councilmember Thomas

10.1.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

10.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

10.1.3. Motion: **Passed**

10.2. Discussed and considered action on approving bidder to apply for and administer the TxCDBG Disaster Relief Grant. *As requested by Staff*

Mayor Orr opened the item explaining the process to the City Council and audience. He stated that only one bid came back of those submitted. Grant Development Services was the only bidder. Gandolf Burrus of Grant Development Services gave a presentation on what would be covered within their services. He commented that there would be a \$2,000.00 fee plus 11.5% percent of the grant total. Mayor Orr commented this grant would be utilized for the assistance in covering expenses incurred as a result of the flooding. It would cover cleanup, trash removal, public area repairs, etc. Councilmember Wayson commented and questioned several points of the process.

10.2.1. Motion to accept Grant Development Services, \$2,000.00 fixed rate plus 11.5% of grant total for administration fees.

10.2.1.1. Motion: Councilmember Wayson

10.2.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

10.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

10.2.3. Motion: **Passed**

9.3. Discussed and considered action on developing walking trails throughout the Nature Preserve. *As requested by Councilmember Wayson*

Mayor Orr opened the item explaining to the City Council and audience that there could be monies available through grants according to Gandolf Burrus (Grant Development Services) to assist in the process. He explained they were match grants of 25 percent. Councilmember Wayson commented that a cautious design would need to be followed or the trails would have to be ADA compliance. Councilmember Wayson gave a presentation indicating that there could be two trails utilized for walking and they would not have to be ADA. He also commented this should be turned over to and discussed with the Parks and Recreation Committee.

9.3.1. Motion to have Councilmember Wayson present his trail ideas to the Parks and Recreation Committee.

9.3.1.1. Motion: Councilmember Parsons

9.3.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

9.3.2. Vote: Yea: 4 Nay: 0 Abstain: 0

9.3.3. Motion: **Passed**

6. Mayor's Report

Mayor Orr opened by advising the status of the Lakeview cleanup process. He commented that possibly starting Monday, November 5th the city will remove some of the dumpster on Lakeview. The citizens will have to place their items in one of two dumpsters that will be located along Lakeview. There has only been seven residents that have signed up for removal assistance through a release.

Mayor Orr commented on private citizens putting debris not related to the flood on the streets and within the dumpsters. He said he would contact some of them.

Requests for burning have been addressed, Councilmember Wayson commented he was informed you could burn in a flood plain area.

Mayor Orr again covered some of the data regarding the release or flow of water along the Llano River to the Wirtz Dam.

7. Consent Agenda:

7.1. Minutes from a Special Meeting of the City Council held on October 25, 2018.

7.1.1. Motion to approve the October 25, 2018 regular minutes

7.1.1.1. Motion: Councilmember Parsons

7.1.1.2. Second: Councilmember Hibdon

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson			✓

7.1.2. Vote: Yea: 3 Nay: 0 Abstain: 1

7.1.3. Motion: **Passed**

8. Workshop on Tiered Wastewater Rates:

Opened Workshop at 7:02p.m.

Mayor Orr opened the workshop covering some of the tiered rate structure. The amounts of the rates in the tiers were discussed. The consideration of summer and winter usages were calculated within the rates.

One major factor was to determine if per gallon charges would be utilized or just straight fees. It was discussed that a charge per gallon should be considered for higher water usage customers.

Closed Workshop at 7:30 p.m.

9. Unfinished Business:

9.1. Discussed and considered action on amending Ordinance 1100 Drought Contingency Plan. *As requested by Staff*

Mayor Orr opened the item. It was indicated some of the changes were marked and others were suggested by Councilmember Wayson. A list of the changes have not been implemented within the ordinance and more time would be required.

9.1.1. Motion to postpone to next meeting

9.1.1.1. Motion: Councilmember Hibdon

9.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
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Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

9.1.2. Vote: Yea: 4 Nay: 0 Abstain: 0

9.1.3. Motion: **Passed**

9.2. Discussed and considered action on implementing tiered wastewater rates. *As requested by Staff*

9.2.1. Motion postpone and bring back as amended ordinance.

9.2.1.1. Motion: Councilmember Parsons

9.2.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Trinidad			
Councilmember Parsons	✓		
Councilmember Hibdon	✓		
Councilmember Thomas	✓		
Councilmember Wayson	✓		

9.2.2. Vote: Yea: 4 Nay: 0 Abstain: 0

9.2.3. Motion: **Passed**

11. Future agenda items:

- 11.1. Extend Water Disaster Declaration
- 11.2. Water/Wastewater Ordinance
- 11.3. Drought Contingency Ordinance 1100

12. Adjournment: 7:45 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on November 1, 2018



Attest:

Sheila C. Moore

Sheila C. Moore
City Administrator / City Secretary