

**CITY OF COTTONWOOD SHORES**

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Donald Orr  
 Mayor Pro-Tem: Cheri Trinidad  
 Councilmember: Vacant



Councilmember: Vacant  
 Councilmember: Brigitte Thomas  
 Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

**REGULAR CITY COUNCIL MEETING MINUTES**

**\*\* NOTICE \*\***

**\*\*AVISO\*\***

The City Council held a regular meeting on Thursday, February 8, 2018 at 6:00 p.m.  
 The meeting was held at the Cottonwood Shores City Hall,  
 located at: 3808 Cottonwood Drive in Cottonwood Shores, TX 78657

*El Consejo Municipal llevará a cabo una asamblea ordinaria el día  
 jueves 1 de febrero de 2018 a las 6:00 p.m.*

*La asamblea se realizará en Cottonwood Shores City Hall, ubicado en:  
 3808 Cottonwood Drive in Cottonwood Shores, TX 78657*

**AGENDA**

1. Call to Order: 6:00 p.m.
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Orr	✓		
Mayor Pro Tem Trinidad	✓		
Vacant			
Vacant			
Councilmember Thomas	✓		
Councilmember Wayson	✓		

*City Administrator/City Secretary Sheila C. Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. Flag and Texas Flag: Led by Mayor Donald Orr

**Texas Flag Pledge:** Honor the Texas Flag. I pledge allegiance to Thee, Texas, one state under God, one and indivisible.

4. Citizen's Comments:

*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

*No Citizen Comments*

**Minutes of the Regular Meeting of the City Council held on February 8, 2018**

**5. Mayor's Report:**

Mayor Orr addressed the City Council bringing them up to date on some of the items and issues within the City

He stated that the properties between Julies and Huey O's will possibly be sold next week.

He informed the City Council that he had stricken the PUD vote off of the agenda.

He told the City Council that he was waiting on an agreed upon Development Contract from the contractors and after obtaining it he would bring it to the City Council.

**6. Consent Agenda**

**6.1. Minutes from the Regular Meeting of the City Council held on January 18, 2018.**

**6.1.1. Motion to approve the January 18, 2018 minutes**

**6.1.1.1. Motion:** Mayor Pro Tem Trinidad

**6.1.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**6.1.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**6.1.3. Motion: Passed**

**6.2 Discuss and consider action on PUE relinquishment between lots 493 and 494 Driftwood Section, Cottonwood Shores. *As requested by Archie & Sarah McFadin/Leroy Ferrill Hewer Homes***

Mayor Orr and City Administrator / City Secretary Sheila C. Moore answered questions regarding the relinquishments.

**6.2.1. Motion to approve the PUE relinquishment between lots 493 and 494 Driftwood Section, Cottonwood Shores.**

**6.2.1.1. Motion:** Mayor Pro Tem Trinidad

**6.2.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**6.2.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**6.2.3. Motion: Passed**

**6.3 Discuss and consider action on PUE relinquishment between lots 495 and 496; 525 and 526 Driftwood Section, Cottonwood Shores. *As requested by Alamea Young and Walker Van Item/Todd Holland Surveying***

**6.3.1. Motion to approve the PUE relinquishment between lots 495 and 496; 525 and 526 Driftwood Section, Cottonwood Shores.**

**6.3.1.1. Motion:** Mayor Pro Tem Trinidad

**6.3.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**6.3.2. Vote: Yea: 3 Nay: 0 Abstain: 0**

**6.3.3. Motion: Passed**

**7. Old Business**

**7.1. Discussed and considered action on amending Ordinance 9011 (Coordinated Management). *As requested by Staff***

Mayor Orr opened discussion for Ordinance 9001 indicating the changes that were discussed prior. The City Council made some additional changes other than what were previously discussed.

**7.1.1. Motion: Remove item 1.4 from Ordinance 9011**

**7.1.1.1. Motion:** Councilmember Wayson

**7.1.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**Vote: Yea: 3 Nay: 0 Abstain: 0**

**Motion: Passed**

**7.1.1.A. Motion to print out ordinance with changes and bring back to next meeting**

**7.1.1.1.A. Motion:** Mayor Pro Tem Trinidad

**7.1.1.2.A. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**7.1.2.A. Vote: Yea: 3 Nay: 0 Abstain: 0**

**7.1.3.A. Motion: Passed**

**7.2. Discussed and considered action on amending Ordinance 1005 (Financial Management). *As requested by Staff***

**7.2.1. Motion to accept Ordinance 1005 (Financial Management) as written**

**7.2.1.1. Motion:** Mayor Pro Tem Trinidad

**7.2.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**7.2.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**7.2.3. Motion: **Passed****

**7.3. Discussed** amending the Fiscal 2018 Budget. *As requested by Mayor Orr*

Mayor Orr presented a graph indicating the increases as well as decreases in monies incoming from taxes. He also covered the reserve funds in the bank. He stated that there were about \$80,000.00 to \$90,000.00 in M&O. He then presented a budget worksheet to the City Council indicating where some increases needed to be addressed as well as some reductions in other areas.

Mayor Orr also reminded the City Council and audience that as planned previously by the City Council the City has held the tax rate for 3 years, in the long haul saving taxpayers monies.

Councilmember Wayson questioned if the reserve money this year would need to be utilized. He was informed that it would not need to be utilized at this time.

Mayor Orr covered several of the financial accounts and what they were utilized for.

He stated that next month the Utility Rates would be a topic of discussion or action and it may be necessary to go away from a fixed rate on sewer and use a rate determined by water usage.

Mayor Orr stated he would have a revised copy of the budget worksheet and present it to the City Council next meeting for fine adjustment and acceptance.

**BREAK:** Adjourned for Break      7:44  
 Reconvened from Break      7:52

**8. New Business**

**8.1. Discussed and considered action** on amending Ordinance 12006 (Speed Limits and Signs). *As requested by Staff*

Police Chief Johnny Liendo addressed the City Council pointing out some of the pro's and con's of adjusting or changing the speed limit on city streets. He stated when the officers work the streets, the violators seemed to obey the law and slow down. The current speed limit is or could be harmful to our children during the summer or vacation months, not to consider the natural complications of the deer population.

It was pointed out that if changed, the speed limit change would not affect FM 2147.

Councilmember Wayson questioned that if the City lowered the speed limits and in the future they decided to raise them on main arteries it should not be an issue.

**8.1.1. Motion to amend Ordinance 12006 (Speed Limits and Signs) changing the speed limits on City maintained streets from 30mph to 25mph.**

8.1.1.1. Motion: Mayor Pro Tem Trinidad

8.1.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

8.1.2. Vote: Yea: 3      Nay: 0      Abstain: 0

8.1.3. Motion: **Passed**

8.2. Discussed and considered action on amending Ordinance 9012 (City Administrator). *As requested by Staff*

Councilmember Wayson made a motion stating the information within this Ordinance was previously covered and discussed in Ordinance 9011 (Coordinated Management).

8.2.1. Motion to not adopt Ordinance 9012 (City Administrator)

8.2.1.1. Motion: Councilmember Wayson

8.2.1.2. Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

8.2.2. Vote: Yea: 3      Nay: 0      Abstain: 0

8.2.3. Motion: **Passed**

Motion to Move 8.4 and 8.5 up before 8.3

Motion: Mayor Pro Tem Trinidad

Second: Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

Vote: Yea: 3      Nay: 0      Abstain: 0

Motion: **Passed**

8.4. Discussed and considered action on adopting Ordinance 1133 (Calling the General Election). *As requested by Staff*

Discutir y considerar el curso de acción sobre adoptar la Ordenanza 1133 (Convocando la Elección General). *A pedido del personal*

Mayor Orr informed the City Council as to the calling of the general election.

**8.4.1 Motion to adopt Ordinance 1133 (Calling the General Election).**

**8.4.1.1. Motion:** Mayor Pro Tem Trinidad

**8.4.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**8.4.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.4.3. Motion: Passed**

**8.5. Discussed and considered action on adopting Ordinance 1134 (Calling a Special Election 2018).**

*As requested by Staff*

**Discutir y considerar el curso de acción sobre adoptar la Ordenanza 1134 (Convocando la Elección Especial de 2018).** *A pedido del personal*

Mayor Orr informed the City Council as to the calling of the special election to elect a councilmember that resigned with a 1-year term pending.

**8.5.1. Motion to adopt Ordinance 1134 (Calling a Special Election 2018).**

**8.5.1.1. Motion:** Mayor Pro Tem Trinidad

**8.5.1.2. Second:** Councilmember Thomas

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			
Vacant			
Councilmember Thomas	√		
Councilmember Wayson	√		

**8.5.2. Vote: Yea: 3      Nay: 0      Abstain: 0**

**8.5.3. Motion: Passed**

**8.3. Discussed and considered action on amending Ordinance 9002 (Chief of Police).** *As requested by Staff*

Councilmember Wayson stated that due to the length of the material to be discussed the item should be postponed.

**8.3.1 Motion to postpone**

**8.3.1.1. Motion:** Councilmember Wayson

**8.3.1.2. Second:** Mayor Pro Tem Trinidad

NAME	Yea	Nay	Abstain
Mayor Pro Tem Trinidad	√		
Vacant			



Vacant			
Councilmember Thomas	✓		
Councilmember Wayson	✓		

8.3.2. Vote: Yea: 3      Nay: 0      Abstain: 0

8.3.3. Motion: **Passed**

9. Future agenda items

- 9.1 Ordinance 9011
- 9.2 Ordinance 9002
- 9.3. Tiered Wastewater Rates
- 9.4 PUD Zoning Ordinance
- 9.5 PUD Development Agreement
- 9.6 Audit Report – March 1
- 9.7 Utility Rates –March 1
- 9.8 Workshop – Short Term Rental – Future Agenda

10. Adjournment: 8:18 p.m.

The preceding document is a true and accurate reflection of the minutes of the Regular Council Meeting of the City of Cottonwood Shores, held on February 8, 2018.



Attest:

*Sheila C. Moore*

Sheila C. Moore  
City Administrator / City Secretary