

RESOLUTION NO. 652

A RESOLUTION OF THE CITY COUNCIL OF COTTONWOOD SHORES, TEXAS AUTHORIZING THE CITY ADMINISTRATOR OR HIS/HER DESIGNEE TO IMPLEMENT A SECTION 3 PROGRAM, WHICH TO THE GREATEST EXTENT FEASIBLE, WILL PROVIDE JOB TRAINING, EMPLOYMENT, AND CONTRACTING OPPORTUNITIES FOR SECTION 3 BUSINESSES OF THE AREA IN WHICH THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TXCDBG) PROGRAM/PROJECT IS BEING CARREID OUT.

WHEREAS; the City of Cottonwood Shores has been funded under the Texas Community Development Program, and

WHEREAS; the City of Cottonwood Shores is required to adopt a Section 3 Program as part of the requirements of the grant(s), and

WHEREAS; a Section 3 resident is defined as a public housing resident and/or a low to very-low income person who lives in an area where a TxCDBG assisted project is located, and

WHEREAS; a Section 3 business is defined as a business that has a Section 3 resident own at least 51 percent or more of the business or have at least 30 percent of the permanent, full-time employees of the business identified as Section 3 residents:

WHEREAS; the City of Cottonwood Shores will strive to attain goals for compliance with Section 3 regulations;

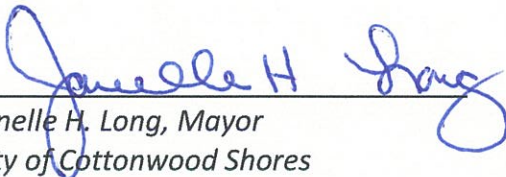
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COTTONWOOD SHORES, TEXAS:

1. The City of Cottonwood Shores has reviewed and hereby agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the area in which the TxCDBG program/project is being carried out.
2. The City of Cottonwood Shores hereby agrees to strive to attain goals for compliance with Section 3 regulations by increasing opportunities for employment and contracting with Section 3 residents and businesses where feasible.
3. The City of Cottonwood Shores hereby agrees to assign duties related to implementation of this plan to the designated Section 504 and Equal Opportunity/Fair Housing Officer.
4. The City of Cottonwood Shores hereby agrees that the City of Cottonwood Shores will Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; and including Section 3 clauses in all TxCDBG solicitations and contracts.
5. The City of Cottonwood Shores during the course of the TxCDBG project(s) hereby agrees to maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.

6. The City of Cottonwood Shores hereby agrees to maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
7. The City of Cottonwood Shores hereby agrees to require that all Prime contractors and subcontractors on TxCDBG projects with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required to the Grant Recipient.
8. The City of Cottonwood Shores hereby agrees to submit reports as required by the TxCDBG program regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
9. The City of Cottonwood Shores hereby agrees to maintain records for the TxCDBG program, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

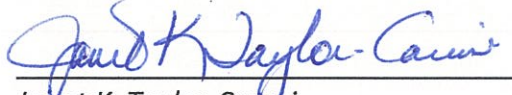
As officers and representatives of the City of Cottonwood Shores, we the undersigned have read and fully agree and become a party to the full implementation of this program.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cottonwood Shores held on May 17, 2012.



Janelle H. Long, Mayor
City of Cottonwood Shores

ATTEST:



Janet K. Taylor-Carusi
City Administrator/City Secretary
City of Cottonwood Shores

