

City of Cottonwood Shores

ORDINANCE 1007

AN ORDINANCE OF THE CITY OF COTTONWOOD SHORES, ESTABLISHING A PROCESS FOR THE NOMINATION AND APPOINTMENT OF CITY BOARDS AND COMMISSIONS; AMENDING AND REPEALING CONFLICTING ORDINANCES TO THE EXTENT OF THE CONFLICT; AND PROVIDING FOR OPEN MEETINGS, SEVERABILITY AND RELATED MATTERS.

WHEREAS, the City of Cottonwood Shores, Texas recognizes a need to regularize and standardize the method and process by which City Boards and Commissions are constituted; and

WHEREAS, the Council intends to insure at the process of nominating and appointing persons to the various boards and commissions be fair, effective, efficient, reasonable, convenient, and thoughtful; and

WHEREAS, the Council desires to encourage every citizen to devote time and effort to help make the City of Cottonwood Shores, Texas a pleasant and interesting place to live by volunteering to serve on city boards and commissions established by ordinance;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES THAT:

SECTION 1. Authority.

All persons nominated to serve on any City of Cottonwood Shores board or commission shall be an Agenda item presented to the City Council for formal confirmation by majority vote. No person shall be appointed to a City of Cottonwood Shores board or commission unless first nominated by a current member of the City Council or the Mayor.

SECTION 2. Eligibility.

1. All nominations by the City Council shall be U.S. citizens in good standing. Residents of the City of Cottonwood Shores shall be given preference when qualified, or required when prescribed by state statutes.
2. No member of the City Council and not more than one City employee in the future shall be nominated to any commission or board.
3. No person shall be nominated to a board or commission of the City of Cottonwood Shores who is a partner, employee, or client of the City, or a City employee unless that fact is publicly disclosed at the time the nomination is announced at a meeting of the City Council.
4. Nominees for appointment to commissions and boards should only be those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, interest in the commission or board's purview, and availability to prepare for and attend necessary meetings. It is the intent of the City Council that members shall, by reason of diversity of their occupations, backgrounds, and experience, constitute a membership which is broadly representative

of the community.

5. No person shall be nominated to a board or commission of the City of Cottonwood Shores who is currently being adjudicated for a felony offense, has an outstanding warrant for their arrest for a felony, or has been convicted of a felony within the last 10 years, from any jurisdiction in the United States.

SECTION 3. Nomination and Appointment Process.

1. The Mayor of the City of Cottonwood Shores shall issue a Call for Nominations from the current members of the City Council at any regular meeting of the City Council and the Council shall respond with their nominations at the next regular Council meeting. (First regular meeting in the process.)
2. Each current member of the City Council may nominate up to two persons for each Call for Nominations from the Mayor.
3. At the following regular meeting of the City Council, there will be two agenda items for Council members to 1) provide their nomination(s) of a member(s) to serve on the board or commission and 2) vote on the appointment of the member(s) to the board or commission. (Second regular meeting in the process.)
4. The Council may request an interview, discussion, or qualification checks of nominees prior to vote.

SECTION 4. Conflicting Ordinances.

All ordinances or parts of ordinances in conflict with this ordinance are hereby amended to the extent of such conflict and shall hereinafter read and be interpreted as provided herein. To the extent necessary to accomplish the purposes of this ordinance any term, condition or provision of any other ordinance of the City that is in conflict herewith is hereby repealed to the extent of such conflict.

SECTION 5. Severability.

If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications thereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Local Government Code.

SECTION 7. Amendments.

1. Ordinance No. 234 replacing Ordinance No. 201 (12/3/09)
2. Section 2.1 has been amended by adding the following to the end: "or required when prescribed by state statutes." (12/3/09)

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3. Section 2.3 which read: "Not more than one city employee and not more than one elected official shall be nominated to any commission or board," has been amended to read: "No member of the city council and not more than one city employee in the future shall be nominated to any commission or board." (12/3/09)
4. Section 2.4 is amended by deleting, "or elected official" from the list of potential nominees and changing "the regular" to "a." (12/3/09)
5. Added section 2.5 and sections 5 through 8. (12/3/09)
6. Ordinance 234 repealed to new Ordinance No. 1007 on date below.
7. Ordinance revised to amend method of nomination. (6/6/13)
8. Ordinance revised to amend the nomination process. (5/1/14)

ORIGINAL ORDINANCE PASSED AND APPROVED ON THIS THE 6TH DAY OF APRIL 2011.

AMENDED ORDINANCE PASSED, APPROVED AND ADOPTED THIS, THE 1ST DAY OF MAY, 2014 AT A MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD SHORES, TEXAS, THERE BEING A QUORUM PRESENT, BY 3 YEAS AND 1 NAY.


Donald Orr, Mayor



ATTEST:



Sheila Moore

City Administrator/City Secretary