

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chairperson: Susan Montgomery
Vice-Chair: Sylvia Breen
Commissioner: Wendy Wayson



Commissioner: Barbara Bristow
Commissioner: Ray Whitis

People, Parks and Prosperity

PARKS & RECREATION COMMISSION SPECIAL MEETING MINUTES

**** NOTICE ****

The Parks & Recreation Commission held a special meeting on Monday, October 6, 2014 at 11:00 am. The meeting was held at the Cottonwood Shores Public Library, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657.

AGENDA

1. Call to Order: 11:00am
2. Roll Call

Name	Present	Absent	Absent Unexcused
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

Assistant City Secretary Karrie Cummings announced a quorum was present

3. Chairperson Susan Montgomery report:

She updated the commission on Aspen Park and TDL

4. Commissioner Reports:

Nature Preserve – Susan Montgomery reported that we need to do a massive trash and branch pick up. There are branches in the pathway and trash all over the place from people partying down there.

Boat Ramp – Barbara Bristow reported that this is not a park anymore and I explained that it is still a park just not park of the first part of the Parks Grant. I also explained that we are in the process of a change order to add rip rap to the edge of the asphalt to prevent it from being washed away when the flood gates open.

Noah Thomas – Wendy Wayson reported that she would like to have a path from going all the way down to the water. Also, 1 picnic table needs to be ADA accessible. Roger Wayson is going to help with the drainage plan at this park. He offered to remove the brush and limbs from Aspen and Noah Thompson Parks.

Community Park – Sylvia Breen reported that little things need to be done, like removing the shoe off of the pavilion roof. We also need to mow and weed eat the park for the Cottonwood Rock Festival.

5. Consent Agenda

- 5.1. Minutes from the special meeting of the Parks and Recreation Commission held July 14, 2014.
 - 5.1.1 Motion to accept the minutes from the special Parks and Recreation meeting July 14, 2014
 - 5.1.3 Motion: Susan Montgomery
 - 5.1.2 Seconded: Ray Whitis

Name	Yea	Nay	Abstain
Commissioner Ray Whitis	√		
Commissioner Barbara Bristow	√		
Commissioner Wendy Wayson	√		
Vice Chairperson Sylvia Breen	√		
Chairperson Susan Montgomery	√		

5.1.3 Votes: Yea: 5 Nay:
 5.1.4 Motion: **Passed**

6. New Business

- 6.1 Discuss and consider action on a quarterly trash clean-up of parks.
 - 6.1.1 Motion made to have a quarterly trash pick up, the Saturday following the parks meeting.
 - 6.1.2 Motion: Susan Montgomery
 - 6.1.3 Seconded: Sylvia Breen

Name	Yea	Nay	Abstain
Vice Chairperson Sylvia Breen	√		
Commissioner Ray Whitis	√		
Commissioner Barbara Bristow	√		
Commissioner Wendy Wayson	√		
Chairperson Susan Montgomery	√		

6.1.3 Votes: Yea: 5 Nay: Abstain:
 6.1.4 Motion: **Passed**

- 6.2 Discuss and consider action on the Cottonwood Rocks booth.
 - 6.2.1 Motion made to do a pick and grab on the donated items
 - 6.2.2 Motion: Susan Montgomery
 - 6.2.2 Seconded: Wendy Wayson

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Ray Whitis	√		
Commissioner Barbara Bristow	√		
Commissioner Wendy Wayson	√		

6.2.3 Votes: Yea: 5 Nay: Abstain:

6.2.4 Motion: **Passed**

6.3 Discuss and consider action on amending the bike path plans.

6.3.1 Motion made to accept the bike path changes as seen on the map.

6.3.2 Motion: Ray Whitis

6.3.2 Seconded: Wendy Wayson

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson	√		
Commissioner Ray Whitis	√		
Commissioner Barbara Bristow	√		

6.3.3 Votes: Yea: 5 Nay: Abstain

6.3.4 Motion: **Passed**

7. Future Agenda Items

- Benches from Granite Shoals
- Dog cages at the police department
- Cameras at the park
- Review budget line items
- Action plan for each park

8. Adjournment: 12:13pm

I, Karrie Cummings, Asst. City Administrator/Asst. City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Public Notices Board at City Hall, a place readily accessible to the general public at all times, on Friday, October 3, 2014, before 11:00 a.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Attest:

Karrie Cummings

Karrie Cummings
Asst. City Administrator/Asst. City Secretary

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