

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chairperson: Susan Montgomery

Vice-Chair: Vacant

Commissioner: Wendy Wayson



Commissioner: Barbara Bristow

Commissioner: Ray Whitis

People, Parks and Prosperity

PARKS & RECREATION COMMISSION MINUTES

The Parks & Recreation Commission held a regular meeting on Monday, May 19, 2014 at 10:00 A.M. The meeting was held at the Cottonwood Shores Public Library, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657.

AGENDA

1. Call to Order @ 10:01am
2. Roll Call was taken by Assistant City Secretary Karrie Cummings

Name	Present	Absent Excused	Absent Unexcused
Vice Chairperson Susan Montgomery	√		
Commissioner RayWhitis	√		
Commissioner Billie Parker	√		
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		

Assistant City Secretary Karrie Cummings announced that a quorum was present.

3. Consent Agenda
 - 3.1. Minutes from a meeting of the Parks and Recreation Commission held on February 24, 2014
 - 3.1.1 Motion: *Vice Chairperson Susan Montgomery*
 - 3.1.2 Second: *Commissioner Barbara Bristow*

Name	Yea	Nay	Abstain
Commissioner Wendy Wayson			
Vice Chairperson Susan Montgomery	√		
Commissioner Barbara Bristow	√		
Commissioner Billie Parker	√		
Commissioner RayWhitis			

3.1.3 Votes: Yea: 3 Nay: 0

3.1.4 Motion: **Passed**

4. New Business:
 - 4.1. Swearing in of new Commission Members.

Wendy Wayson and Ray Whitis
 - 4.2. Discuss and consider action on Electing a new Chairperson
 - 4.2.1 Motion: *Commissioner Wendy Wayson to accept Vice Chairperson Susan Montgomery's offer to be the Chairperson*
 - 4.2.2 Second: *Commissioner Ray Whitis*

Name	Yea	Nay	Abstain
Commissioner Billie Parker	√		
Commissioner RayWhitis	√		
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		
Vice Chairperson Susan Montgomery	√		

4.2.3 Vote: Yea: 5 Nay: 0

4.2.4 Motion: **Passed**

- 4.3. Discuss and Consider action on requesting that City Council revoke Billie Parker’s position as P&R Commissioner due to excessive absenteeism and to appoint a new commissioner

4.3.1 Motion: Chairperson Susan Montgomery made the motion to revoke Billie Parker’s Position.

4.3.2 Second: Commissioner Barbara Bristow

Name	Yea	Nay	Abstain
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		
Commissioner RayWhitis			√
Chairperson Susan Montgomery	√		
Commissioner Billie Parker			√

4.3.3 Votes: Yea: 3 Nay: 0 Abstain: 2

4.3.4 Motion: **Passed**

- 4.4. Discuss and Review the Open Meetings Act
City Administrator Sheila Moore presented to the Commission Texas Government Code – Section 552.012 regarding the open meetings training and that the commission by law is required to take the classes. Commissioner Wayson and Ray agreed to do it because it is the law.

- 4.5. Discuss and Consider action on developing future goals and objectives of the Commission to present to City Council.

4.5.1 Motion: Commissioner Ray Whitis made the motion to recommend a basic maintenance budget and present it to council for each park.

4.5.2 Second: Chairperson Susan Montgomery

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Commissioner RayWhitis	√		
Commissioner Barbara Bristow	√		
Commissioner Wendy Wayson	√		

4.5.3 Votes: Yea: 4 Nay: 0

4.5.4 Motion: **Passed**

- 4.6. Discuss and Consider action on safety issues at Aspen Park

4.6.1 Motion: Commissioner Ray Whitis made the motion to remove the playscape and any and all hazardous parts and pieces from it.

4.6.2 Second: Commissioner Wendy Wayson

Name	Yea	Nay	Abstain
Commissioner RayWhitis	√		
Commissioner Barbara Bristow	√		
Chairperson Susan Montgomery	√		
Commissioner Wendy Wayson	√		

4.6.3 Votes: Yea: 4 Nay: 0

4.6.4 Motion: **Passed**

6. Future Agenda Items:

Discuss and Consider action on developing future goals and objectives of the Commission to present to City Council.

Discuss and Consider action on safety issues at Aspen Park

Discuss and Consider action on appointing a new Vice Chairperson

Special Meeting June 2, 2014 @ 3:00

7. Adjournment @ 11:50am

I, Karrie Cummings, Asst. City Administrator/Asst. City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Public Notices Board at City Hall, a place readily accessible to the general public at all times, on Thursday, May 15, 2014, before 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Attest:

Karrie Cummings
Asst. City Administrator/Asst. City Secretary

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