

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chairperson: Susan Montgomery
 Vice-Chair: Vacant
 Commissioner: Wendy Wayson



Commissioner: Barbara Bristow
 Commissioner: Ray Whitis

People, Parks and Prosperity

PARKS & RECREATION COMMISSION SPECIAL MEETING MINUTES

**** NOTICE ****

The Parks & Recreation Commission held a Special Meeting on Tuesday, June 24, 2014 at 05:00 P.M. The meeting was held at Cottonwood Shores City Hall, located at 3808 Cottonwood Drive, Cottonwood Shores, Texas 78657.

AGENDA

1. Call to Order 5:01
2. Roll Call

Name	Present	Absent	Absent Unexcused
Chairperson Susan Montgomery	√		
Commissioner Ray Whitis	√		
Commissioner Barbara Bristow	√		
Commissioner Wendy Wayson	√		

Assistant City Secretary Karrie Cummings announced a quorum is present.

3. **Swear in One New Parks and Recreation Commissioner and Two New Alternates**
 City Secretary Sheila Moore to administer the official "Oath of Office", "Affirmation" to New Commissioner and two new Alternates.
 City Administrator/City Secretary Sheila C. Moore administered the "Oath of Office" and "Affirmation" to Sylvia Breen and Rex Holloway

4. **Old Business:**
 - 4.1 Discuss and Review the parks budget for fiscal year 2014-2015 – See Attachment
 Rex Holloway set up a starting point for budgeting on the spreadsheet. The commission went Through each park and put a number to it. A Special meeting was set up for June 30, 2014 to Discuss and consider action on the proposed budget to send to council.

5. **New Business:**5.1 **Discuss and Consider action on appointing a new Vice Chairperson**5.1.1 **Motion to appoint Commissioner Sylvia Breen as Vice Chairperson**5.1.2 **Motion: Commissioner Wayson**5.1.3 **Seconded: Commissioner Bristow**

Name	Yea	Ney	Abstain
Chairperson Susan Montgomery	√		
Commissioner Wendy Wayson	√		
Commissioner Sylvia Breen			√
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

5.2 **Vote: Yea: 4 Ney: Abstain:**5.3 **Motion: Passed**5.2 **Discuss and consider action on recommending a plan of action for using the Community Park splash pad up to eight times this summer that includes dates, times, supervision, advertisement and clean up.**

5.2.1 **Motion to Open the Splash pad on July 4th and 5th, from noon to 3pm. Every Saturday between July 12th and August 16th. Children under 16 must be supervised by an adult, no alcoholic beverages, police presence, and Commissions will clean or find someone to clean afterwards.**

5.2.2 **Motion: Commissioner Whitis**5.2.3 **Seconded: Commissioner Bristow**

Name	Yea	Ney	Abstain
Chairperson Susan Montgomery	√		
Commissioner Wendy Wayson	√		
Commissioner Sylvia Breen	√		
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

5.2.2 **Vote: 5 Yea: Ney: Abstain**5.2.3 **Motion: Passed**6. **Future Agenda Items**

Bake Sale

Grants

Proposed Budget for 2015

Reports on Parks

Garage Sale

Silent Auction

Cottonwood Shores Rocks

TDLR

7. Adjournment: 8:22 pm

I, Karrie Cummings, Asst. City Administrator/Asst. City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Public Notices Board at City Hall, a place readily accessible to the general public at all times, on Tuesday, June 18, 2014, before 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Attest:


Karrie Cummings
Asst. City Administrator/Asst. City Secretary

The City of Cottonwood Shores is committed to compliance with the Americans with Disabilities Act of 1990. Reasonable modifications and equal access to communications will be provided upon request. Please call (830) 693- 3830 or T.D.D. / T.Y.Y. (512) 974 – 2445. For Sign Language Interpreter or Braille requests, please call at least five days in advance.

La Ciudad de Cottonwood Shores se compromete a cumplir con el Decreto de los Americanos Incapacitados de 1990. Con solo solicitarlo se proveerán modificaciones e igual acceso a comunicaciones. Para información favor de llamar a (830) 693 - 3830 o T.D.D. (512) 974 - 2445. Para un intérprete de lenguaje de señales o solicitudes de Braille, por favor, nos llame cinco días antes de la reunión.