

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chairperson: Susan Montgomery
Vice-Chair: Sylvia Breen
Commissioner: Wendy Wayson



Commissioner: Barbara Bristow
Commissioner: Ray Whitis

People, Parks and Prosperity

PARKS & RECREATION COMMISSION SPECIAL MEETING MINUTES

**** NOTICE ****

The Parks & Recreation Commission held a special meeting on Monday, June 30, 2014 at 10:00 A.M. The meeting was held at the Cottonwood Shores Public Library, located at 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657.

AGENDA

1. Call to Order 10:02am
2. Roll Call

Name	Present	Absent Excused	Absent Unexcused
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson		√	
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√	Arrived at 10:05am	

Assistant City Secretary Karrie Cummings announced a quorum is present.

3. Consent Agenda
 - 3.1. Minutes from the meetings of the Parks and Recreation Commission held on June 16, 2014.
 - 3.1.1 Motion made to accept the Parks and Recreation minutes from June 16, 2014

3.1.2 Motion: Chairperson Susan Montgomery

3.1.3 Seconded: Vice Chairperson Sylvia Breen

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson			
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

3.1.4 Vote: Yea: 4 Nay: Abstain:

*3.1.5 Motion: **Passed***

- 3.2 Minutes from the Special Meeting of the Parks and Recreation Commission held on June 24, 2014

3.2.1 Motion made to accept the special meeting minutes of the Parks and Recreation Commission held on June 24, 2014

Special Meeting Minutes of the Parks & Recreation Commission on June 30, 2014

3.2.2 Motion: *Chairperson Susan Montgomery*

3.2.3 Seconded: *Vice Chairperson Sylvia Breen*

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson			
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

3.2.4 Votes: Yea: 4 Nay: Abstain:

3.2.5 Motion: **Passed**

4. New Business:

4.1 Discuss and consider action on a parks sign to recommend to council.

4.1.1 Motion made *to recommend to council budgeting expense of \$500.00 for a Permanent parks sign,*

4.1.2 Motion: *Commissioner Ray Whitis*

Seconded: *Commissioner Barbara Bristow*

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson			
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

4.1.3 Votes: Yea: 4 Nay: Abstain:

4.1.4 Motion: **Passed**

5. Old Business:

5.1. Discuss and consider action on a proposed Parks budget for fiscal year 2015 to present to council. See Attached Budget

5.1.1 Motion made *to accept budget as discussed to present to council at the Budget workshop*

5.1.2 Motion: *Chairperson Susan Montgomery*

5.1.3 Seconded: *Commissioner Ray Whitis*

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson			
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

5.1.4 Votes: Yea: 4 Nay: Abstain:

5.1.5 Motion: **Passed**

5.2. Discuss and consider action on TDLR requirements and sending recommendations with projected cost to council on required action.

5.2.1 Motion made to take action on TDLR requirements and send Recommendations of \$11,600.00 project cost to council.

5.2.2 Motion: Vice Chairperson Sylvia Breen

5.2.3 Seconded: Chairperson Susan Montgomery

Name	Yea	Nay	Abstain
Chairperson Susan Montgomery	√		
Vice Chairperson Sylvia Breen	√		
Commissioner Wendy Wayson			
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

5.2.4 Votes: Yea: 4 Nay: Abstain:

5.2.5 Motion: **Passed**

6. Future Agenda Items

- Pick out benches from Granite Shoals
- Grants
- Budget
- Reports on parks
- Garage Sale
- Silent Auction
- Cottonwood Shores Rocks Festival
- Quarterly trash pick up day

7. Adjournment: 1:13pm

I, Karrie Cummings, Asst. City Administrator/Asst. City Secretary for the City of Cottonwood Shores, Texas do hereby certify that this meeting notice was posted on the Official Public Notices Board at City Hall, a place readily accessible to the general public at all times, on Thursday, June 26, 2014, before 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Attest:

Karrie Cummings

Karrie Cummings
Asst. City Administrator/Asst. City Secretary

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