

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Chair: Susan Montgomery  
 Vice-Chair: Sylvia Breen  
 Commissioner: Wendy Wayson



Commissioner: Barbara Bristow  
 Commissioner: Ray Whitis

*People, Parks and Prosperity*

## Parks & Recreation Commission Special Meeting Minutes

The Parks & Recreation Commission held a special meeting on Monday, January 6, 2015. The meeting was held at 10:00 A.M. at the Cottonwood Shores City Library, located at: 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657

### AGENDA

1. Called to Order @ 10:00 a.m.
2. Roll Call was taken by Deputy City Secretary Bobby Herrin

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chair Susan Montgomery	√		
Vice-Chair Sylvia Breen	√		
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		
Commissioner Ray Whitis	√		

*Deputy City Secretary Bobby Herrin announced that a quorum was present.*

3. Consent Agenda:
  - 3.1. Minutes from a regular meeting of the Parks and Recreation Commission held on November 17, 2014:
    - 3.1.1. Motion to accept the November 17, 2014 minutes
      - 3.1.1.1. Motion: Chairperson Susan Montgomery
      - 3.1.1.2. Second: Commissioner Barbara Bristow

NAME	PRESENT	Nay	Abstain
Chairman Montgomery	√		
Vice-Chair Breen			√
Commissioner Wayson	√		
Commissioner Bristow	√		
Commissioner Whitis			√

3.1.3. Votes: Yea 3 Nay: 0 Abstain: 2

3.1.4. Motion: **Passed**

4. New Business:

4.1. Discussed and considered action on a Parks Committee versus a Parks Commission

*Chairperson Susan Montgomery informed the commissioners they needed to vote to remain a commission or revert back to a committee. Alternate Holloway commented work could be accomplished easier as a committee. Commissioner Whitis presented to the commissioners that in accordance with the ordinance the meetings were not being held as to the description or duties required. It was determined that the continuing commission would have to follow more guidelines and comply with the open meetings act regulations. It was finalized that they would remain a commission and to make Susan Montgomery the spokesperson or liaison between them and the city council.*

4.1.1. Motion to remain a Parks Commission.

4.1.1.1. Motion: Commissioner Sylvia Breen

4.1.1.2. Second: Commissioner Ray Whitis

NAME	PRESENT	Nay	Abstain
Chairman Montgomery	√		
Vice-Chair Breen	√		
Commissioner Wayson	√		
Commissioner Bristow			√
Commissioner Whitis	√		

4.1.3. Votes: Yea 4 Nay: 0 Abstain: 1

4.1.4. Motion: **Passed**

5. Old Business

5.1. Discussed and reviewed Parks Cleanup Day on January 17, 2015.

*It was decided the date for cleanup of the parks will remain as stated beginning with Aspen and P-squared Parks. Discussion also revolved around that the tires in the p-squared skate park were a problem. Some complaints about water and mosquitos have been received possibly leading to a problem with the West Nile virus. Removal of the tires and the environmental hazards of them will be discussed at the next meeting. It was requested to place Aspen and P-squared parks on the next agenda for discussion and consider action.*

6. Future Agenda Items:

6.1 Election of Chair position.

6.2 Election of Vice-Chair position

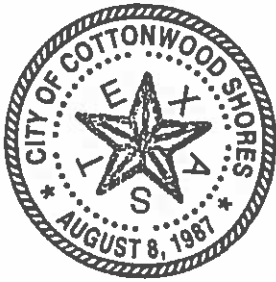
6.3 Election of Commissioner position.

6.4 Discuss and Consider Action on Aspen Park

6.5 Discuss and Consider Action on P-Squared Skate Park.

7. Adjournment @ 10:48 a.m.

The preceding document is a true and accurate reflection of the minutes of the Meeting of the Parks and Recreation Commission of the City of Cottonwood Shores, held on January 6, 2015.



Attest:

*Bobby Herrin*

**Bobby Herrin**  
**Deputy City Secretary**