

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
 Office: (830) 693-3830 www.cottonwoodshores.org Fax: (830) 693-6436

Chair: Ray Whitis
 Vice-Chair: Susan Montgomery
 Commissioner: Wendy Wayson



Commissioner: Barbara Bristow
 Commissioner: Sylvia Breen
 Alternate: Lynn Porter
 Alternate: Rex Holloway

People, Parks and Prosperity

Parks & Recreation Commission Regular Meeting Minutes

The Parks & Recreation Commission held a regular meeting on Monday, April 20, 2015. The meeting was held at 10:00 A.M. at the Cottonwood Shores City Library, located at: 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657

AGENDA

1. Called to Order
2. Roll Call was taken by City Secretary Sheila Moore

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chair Ray Whitis	✓		
Vice-Chair Susan Montgomery	✓		
Commissioner Wendy Wayson	✓		
Commissioner Barbara Bristow	✓		
Commissioner Sylvia Breen		✓	
Alternate Lynn Porter			✓
Alternate Rex Holloway		✓	

City Secretary Sheila Moore announced that a quorum was present.

3. **Chairperson report**
Fencing for Aspen has been sourced in Georgetown at American Fence. Also speaking with Lowe's. Drainage culvert in Aspen dangerous at night, maybe put a wire fence with plants around it. Leftover rock could be stacked around it.
4. **Commissioners reports**
Nothing to report.
5. **Consent Agenda**
 - 5.1. Minutes from a special meeting of the Parks and Recreation Commission held on March 19, 2015.
 - 5.1.1. Motion to accept the March 19, 2015 minutes
 - 5.1.1.1. Motion: Vice Chair Montgomery
 - 5.1.1.2. Second: Commissioner Wayson

NAME	Yea	Nay	Abstain
Chair Whitis	√		
Vice-Chair Montgomery	√		
Commissioner Wayson	√		
Commissioner Bristow			√
Commissioner Breen			

5.1.2 Votes: Yea: 3 Nay: 0 Abstain: 1

5.2.3 Motion: **Passed**

6. Unfinished Business:

6.1 Discussed and considered action on status of all parks; including grant completion, safety, maintenance, function and conditions for use. *As requested by Chairperson Whitis.*

Aspen Park:

Boat Ramp:

Great deal of activity. Move rocks to make it easier to mow.

Community Park:

Playscape moves in the wind. Safety issue. Perhaps support beams are needed.

Splashpad – Commission requested an action item on next City Council meeting regarding the use of,

Nature Preserve:

Chairman Whitis: Not a lot of development specified in the original plan.

Jim Bristow: Is the Preserve part of the Grant? Lot of street would need to be done and maintained.

More concerned with City streets being worked on and maintained. Found evidence of campfires.

Why spend money on something that cannot be maintained or patrolled properly. Financial burden from a maintenance standpoint.

Chairman Whitis: Will meet with the City's Grant Administrator for logistics.

Noah Thompson

Drainage is an issue. No money for everything that is needed. Returning it to its more original configuration was discussed. Needs at least one ADA table for grant completion. Trim oak tree.

Present ADA plan to Council.

P-Squared Park:

Kids have moved the picnic tables to where they wanted them, may have tried to take one. Security cameras review must be completed. Graffiti was discussed and the addition of a recycle bin.

Walking Trail:

6.1.1 Motion to submit to Council the reconfigured ADA plan for Noah Thompson Park and forward to TPW.

6.1.1.1 Motion: Vice Chair Montgomery

6.1.1.2 Second: Commissioner Bristow

NAME	Yea	Nay	Abstain
Chair Whitis	√		

Vice-Chair Montgomery	✓		
Commissioner Wayson	✓		
Commissioner Bristow	✓		
Commissioner Breen			

6.1.2 Votes: Yea: 4 Nay: 0 Abstain: 0

6.1.3 Motion: **Passed**

7. New Business:

7.1 Discussed and considered action on tires at P-Squared Park. *As requested by City Council. Many things need to be researched on this issue. Cost prohibitive to have them removed. Concerned about burying them. What will park be reconfigured to if the tires are removed and it is no longer a BMX? What are the criteria. Massive undertaking for the P&R Commission and volunteers to do alone. Has become an old tire dumping ground. Can "no dumping" signs be put up?*

7.1.1 Motion to present to Council options to bury or remove the tires based on resident's complaints

7.1.1.1 Motion: Vice Chair Montgomery

7.1.1.2 Second: Commissioner Wayson

NAME	Yea	Nay	Abstain
Chair Whitis	✓		
Vice-Chair Montgomery	✓		
Commissioner Wayson	✓		
Commissioner Bristow	✓		
Commissioner Breen			

7.1.2 Votes: Yea: 4 Nay: 0 Abstain: 0

7.1.3 Motion: **Passed**

7.2 Discussed and considered action regarding the Parks budget. *As requested by Rex Holloway*

7.2.1 Motion to postpone to next meeting

7.2.1.1 Motion: Commissioner Wayson

7.2.1.2 Second: Vice Chair Montgomery

NAME	Yea	Nay	Abstain
Chair Whitis	✓		
Vice-Chair Montgomery	✓		
Commissioner Wayson	✓		
Commissioner Bristow	✓		
Commissioner Breen			

7.2.2 Votes: Yea: 4 Nay: 0 Abstain: 0

7.2.3 Motion: **Passed**

8. Future Agenda Items:

- 8.1. Status of each individual park
- 8.2. Community Park Playscape safety issue
- 8.3. Park's Budget

9. Adjournment: 11:55 a.m.

10.

The preceding document is a true and accurate reflection of the minutes of the Meeting of the Parks and Recreation Commission of the City of Cottonwood Shores, held on April 20, 2015.



A handwritten signature in blue ink that reads "Sheila C. Moore". The signature is written in a cursive style and is positioned above a horizontal line.

Sheila C. Moore
City Secretary