

CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657
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Chair: Ray Whitis
Vice-Chair: Rex Holloway
Commissioner: Wendy Wayson



Commissioner: Barbara Bristow
Commissioner: Sylvia Breen
Alternate: Lynn Porter
Alternate: Susan Montgomery

People, Parks and Prosperity

Parks & Recreation Commission Regular Meeting Minutes

The Parks & Recreation Commission held a regular meeting on Monday, May 16, 2016. The meeting was held at 10:00 A.M. at the Cottonwood Shores City Library, located at: 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657

AGENDA

1. Called to Order
2. Roll Call was taken by Deputy City Secretary Bobby Herrin

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chair Ray Whitis		√	
Vice-Chair Rex Holloway	√		
Commissioner Wendy Wayson	√		
Commissioner Barbara Bristow	√		
Commissioner Sylvia Breen	√		
Alternate Lynn Porter		√	
Alternate Susan Montgomery		√	

Deputy City Secretary Bobby Herrin announced that a quorum was present.

3. Consent Agenda

3.1. Minutes from a special meeting of the Parks and Recreation Commission held on March 30, 2016.

3.1.1. Motion to accept the March 30, 2016 minutes

3.1.1.1. Motion: Commissioner Wayson

3.1.1.2. Second: Commissioner Breen

NAME	PRESENT	Nay	Abstain
Chair Whitis			
Vice-Chair Holloway	✓		
Commissioner Wayson	✓		
Commissioner Bristow			✓
Commissioner Breen	✓		
Alternate Lynn Porter			
Alternate Susan Montgomery			

3.1.2 Votes: Yea: 3 Nay: 0 Abstain: 1

3.2.3 Motion: **Passed**

4. New Business:

4.1 Discussed and reviewed TPWD / ADA contract compliance. *As requested by Vice Chair Holloway.*

Vice Chair Holloway advised the commission that he would like the ADA items completed by the end of August. He advised he had consulted with TPWD (Dana) to assist in the sign off of the parks.

Noah Thompson Park is completed except the railing and Commissioner Wayson said this should be completed possibly this week. The sign was given to the city. Marley Porter will be consulted to do the "as built" drawing for the parks with adjustments. The original proposal showed a Volleyball court which will not be installed.

P-Squared Park funding request will be submitted to the city council this Thursday for approval and funds.

The Nature Preserve was discussed, indicating there was not need for tables or ADA parking at this time.

The Bike Route was discussed, indicating it went to the nature preserve. The commission will get with Roger Wayson regarding updates.

It was discussed of some grass options and possibly Manny Trinidad may have some. Commissioner Wayson will check with him.

Citizen Jean Langendorf suggested to just remove the Nature Preserve from the grant project.

4.2 Discussed and reviewed action of Volunteer items at Aspen Park. *As requested by Vice Chair Holloway.*

The playscape in the park needs work. It needs to be painted also. The grass burr problem still needs addressed and any type of prevention utilized. The use of mulch in the playscape area was discussed and the city has an abundance obtainable.

A work day was decided for the parks on the 4th day of June, at 9:00 am. They want to possibly utilize a skid loader and will contact Keith Patschke.

4.3 Discussed and reviewed 2016 / 2017 Budget ideas. As requested by Vice Chair Holloway.

Vice Chair Holloway presented his proposal towards the needs of the upcoming budget. He would like to see the commission suggest approximately \$25,000.00 this next budget again. He also stated the commission needed to outline their projects, thinking of classy items.

There was discussion to possible install a new Pickle Ball court and include it in the budget along with a Basket Ball court at Community Park.

The need of approximately \$2,500.00 for the splash pad was discussed.

It was suggested approximately \$1,000.00 for top soil at Aspen Park and also to correct the Basket Ball drainage problem.

4.4 Discussed and considered action on a recommendation to change the Parks Meeting to another date. As requested by Commissioner Breen.

Commissioner Breen presented to change the day of the month the commission meets from the 3rd Monday of the month to the 3rd Wednesday of the month. After discussion with the members present they all much agreed to this change to be submitted to the city council for approval.

4.4.1 Motion to present to the city council to change Ordinance 1121 (Parks and Recreation) changing the meeting date to the 3rd Wednesday of the Month.

4.4.1.1 Motion: Commissioner Breen

4.4.1.2 Second: Commissioner Bristow

NAME	PRESENT	Nay	Abstain
Chair Whitis			
Vice-Chair Holloway	✓		
Commissioner Wayson	✓		
Commissioner Bristow	✓		
Commissioner Breen	✓		
Alternate Lynn Porter			
Alternate Susan Montgomery			

4.4.2 Votes: Yea: 4 Nay: 0 Abstain: 0

4.4.3 Motion: Passed

5. Future Agenda Items:

- 5.1 Discuss and review Parks;
- 5.2 Bike Path;
- 5.3 Discuss and review Budget;
- 5.4 Church Kid Activities

6. Adjournment: 10:48 a.m.

The preceding document is a true and accurate reflection of the minutes of the Meeting of the Parks and Recreation Commission of the City of Cottonwood Shores, held on May 16, 2016.



Bobby Herrin
 Bobby Herrin
 Deputy City Secretary