

**CITY OF COTTONWOOD SHORES**

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
 Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Chair: Ray Whitis  
 Vice-Chair: Rex Holloway  
 Commissioner: Wendy Wayson



Commissioner: Barbara Bristow  
 Commissioner: Sylvia Breen  
 Alternate: Lynn Porter  
 Alternate: Susan Montgomery

*People, Parks and Prosperity*

**Parks & Recreation Commission Regular Meeting Minutes**

The Parks & Recreation Commission held a regular meeting on Wednesday, July 20, 2016. The meeting was held at 10:00 A.M. at the Cottonwood Shores City Library, located at: 4111 Cottonwood Drive, Cottonwood Shores, Texas 78657

**AGENDA**

1. Called to Order @ 10:00 a.m.
2. Roll Call was taken by Chair Whitis.

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Chair Ray Whitis	√		
Vice-Chair Rex Holloway	√		
Commissioner Wendy Wayson		√	
Commissioner Barbara Bristow		√	
Commissioner Sylvia Breen	√		
Alternate Lynn Porter	√		
Alternate Susan Montgomery		√	

*Chair Whitis announced that a quorum was present.*

**3. Consent Agenda**

**3.1. Minutes from a Regular meeting of the Parks and Recreation Commission held on June 27, 2016.**

**3.1.1. Motion to accept the June 27, 2016 minutes with changes**

**3.1.1.1. Motion:** Vice Chair Holloway

**3.1.1.2. Second:** Commissioner Breen

NAME	PRESENT	Nay	Abstain
Chair Whitis	√		
Vice-Chair Holloway	√		
Commissioner Wayson			
Commissioner Bristow			
Commissioner Breen	√		

Alternate Lynn Porter			
Alternate Susan Montgomery			

3.1.2 Votes: Yea: **3** Nay: 0 Abstain: 0  
 3.2.3 Motion: **Passed**

**4. New Business:**

**4.1 Discussed and reviewed ADA Status of parks. As requested by Chair Whitis.**

Vice Chair Holloway gave status of ADA project citing Noah Thompson, P-Squared and the Nature Preserve as approved by TDLR consultants (Attila) with the next objective of having TPWD representative do a final inspection/walk thru in August. "As Built" drawings are being worked on targeting completion by the end of the month.

**4.2 Discussed and consider action on appointing a secretary for Parks and Recreation Commission. As requested by Chair Whitis.**

No candidates were readily available.

**4.2.1 Motion to take no action**

4.2.1.1. Motion: Vice Chair Holloway

4.2.1.2. Second: Commissioner Breen

NAME	PRESENT	Nay	Abstain
Chair Whitis	√		
Vice-Chair Holloway	√		
Commissioner Wayson			
Commissioner Bristow			
Commissioner Breen	√		
Alternate Lynn Porter			
Alternate Susan Montgomery			

4.2.2 Votes: Yea: **3** Nay: 0 Abstain: 0

4.2.3 Motion: **Passed**

**5. Future Agenda Items:**

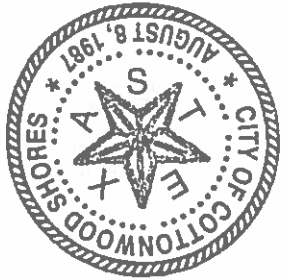
5.1 Discuss and Review 2016 / 2017 Budget

5.2 Discuss and consider action TPWD Grant Completion Status

5.3 Discuss and consider action on Appointment of Commission Secretary.

6. Adjournment: 10:53 a.m.

The preceding document is a true and accurate reflection of the minutes of the Meeting of the Parks and Recreation Commission of the City of Cottonwood Shores, held on July 20, 2016.



Attest:

A handwritten signature in black ink, appearing to read "Rex Holloway", is written over a horizontal line. The signature is cursive and somewhat stylized.

(Rex Holloway, Vice Chairman)