

**CITY OF COTTONWOOD SHORES**  
3808 Cottonwood Drive, Cottonwood Shores, Texas 78657



Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

**CHICKEN KEEPING PERMIT INSTRUCTION SHEET AND CHECKLIST**  
(Complete and sign the chicken keeping permit application.)

*Failure to complete all sections of the application may result in a delay in the processing of your application:*

I have been given a copy of Ordinance 2001 and read and understand the regulations regarding keeping chickens in the city of Cottonwood Shores. I am aware that home-owners associations within the city may have more stringent restrictions. I accept responsibility for knowledge of the regulations:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Include a description of the enclosure and chicken house, including materials used and cubic footage(s).
- Include the name, address, and signed statement of the property owner, if different from the applicant, consenting to the keeping of the applied for number of chickens on the property.
- For the purposes of this section, when a party seeks to keep chickens on a property in a Property Owners Association, the consent of the Property Owner's Association must be obtained and copy of letter from home owners association included.
- An officer of the Association may sign as the land owner's agent if authorized by the property owner.

**PLEASE ALLOW 10 WORKING DAYS FOR COMPLETION AND ACKNOWLEDGEMENT FOR THE CITY TO CONTACT THE APPLICANT FOR PERMITTING**

**CHICKEN KEEPING PERMIT CHECKLIST**

- \$ 10.00 application fee must accompany these forms.
- Chicken keeping permit application (Form 1).
- A sketch identifying the property boundaries, indicating the location(s) of the chicken enclosure and chicken house.
- A description of the enclosure and chicken house, including materials used and cubic footage(s).

**Permits Required / Inspections.**

1. Prior to the keeping of any chicken(s), a party seeking to keep chickens shall obtain a permit from the City of Cottonwood Shores. A permit fee may be established by Ordinance of the City Cottonwood Shores and may be revised from time to time. Only one permit shall be issued per household. Issuance of a permit is a discretionary act.
2. The owner of the chickens shall keep a copy of all signed City approval documents for inspection upon request by an Animal Control Officer.
3. A permit for chickens under this section does not relieve any party from any requirement to obtain any other permit required by the City of Cottonwood Shores Municipal Code.
4. A party wishing to keep chickens shall submit an application to keep chickens to the City of Cottonwood Shores City Hall along with all required documents and descriptions listed above.

CHICKEN KEEPING PERMIT APPLICATION  
CITY OF COTTONWOOD SHORES

*(Attach any supporting documentation)*

License Fee:	
New:	Change:
No of Chickens:	

Name:

Street Address:

Mailing Address:

Home Telephone: Work Telephone:

Cellular Telephone:

Statement of Purpose: (i.e. egg production, meat production, both, neither)

Square Footage of Residential Lot: \_\_\_\_\_

Address where chickens will be kept: \_\_\_\_\_

Total number of chickens (NO ROOSTERS): \_\_\_\_\_

- Only one permit shall be issued per household.
- A permit for ten (10) or fewer chickens requires an annual fee of \$10.00.
- INSPECTION OF THE PERMITEE'S CHICKEN HOUSE, ENCLOSURE(S) AND GROUNDS BY AN ANIMAL CONTROL OFFICER S REQUIRED AND INCURRS A ONE TIME FEE OF \$10.00.

I affirm that all statements contained in the application and associated forms are true. I agree to fully comply with the requirements found in Ordinance 2001 and I further understand that should I fail to fully comply, my chicken keeping permit may be revoked or suspended and / or I may receive a civil or criminal citation for related violations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved / Denied

Official: \_\_\_\_\_ Date: \_\_\_\_\_

*(Attach any supporting documentation)*