



# CITY OF COTTONWOOD SHORES APPLICATION AND SERVICE AGREEMENT "NEW ACCOUNT SERVICE"



First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date: \_\_\_\_\_

Service Address: \_\_\_\_\_ Sec #: \_\_\_\_\_ Lot #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ SSN #: \_\_\_\_\_

Email Address: \_\_\_\_\_ DL #: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Cell #: \_\_\_\_\_ Owner / Landlord: \_\_\_\_\_

Lease Agreement Provided:  Yes  No Residential:  Commercial:

Services Applied For:  Water  Sewage  Trash Removal / Garbage

### Residential Renters

### Residential Owners

### Commercial

Inside City Limits: _____	Outside City Limits: _____	Inside City Limits: _____	Outside City Limits: _____	Inside City Limits: _____	Outside City Limits: _____
Deposit: <u>\$300.00</u>	Deposit: <u>\$325.00</u>	Deposit: <u>\$200.00</u>	Deposit: <u>\$225.00</u>	Deposit: <u>\$225.00</u>	Deposit: <u>\$250.00</u>
Connection: <u>\$25.00</u>	Connection: <u>\$25.00</u>	Connection: <u>\$25.00</u>	Connection: <u>\$25.00</u>	Connection: <u>\$25.00</u>	Connection: <u>\$25.00</u>
CSI: _____	CSI: _____	CSI: _____	CSI: _____	CSI: _____	CSI: _____
Other: _____	Other: _____	Other: _____	Other: _____	Other: _____	Other: _____

THE UNDERSIGNED ("HEREINAFTER CALLED THE CONSUMER") HEREBY MAKES APPLICATION FOR AND AGREES TO TAKE FROM THE CITY OF COTTONWOOD SHORES THE SERVICE OR SERVICES COVERED BY THIS APPLICATION AT THE ADDRESS GIVEN ABOVE, AND AGREES ON OR BEFORE THE 10TH DAY FROM THE DATE OF BILLING EACH MONTH IF BILLED MONTHLY, TO PAY THE CITY AT ITS OFFICE FOR ALL SUCH SERVICES FURNISHED CONSUMER DURING THE PERIOD FOR WHICH SAID BILLING IS RENDERED, ACCORDING TO THE AMOUNT THEREOF AS ESTABLISHED BY, AND IN ACCORDANCE WITH, THE STANDARD RATES OF THE CITY AS FROM TIME TO TIME ESTABLISHED FOR SUCH CLASS OF SERVICE. THE CITY SHALL NOT BE OBLIGATED UNDER THIS AGREEMENT TO FURNISH ANY SERVICE OF A TYPE OR CHARACTER NOT AVAILABLE FROM THE EXISTING LINES OR FACILITIES.

THE CONSUMER AGREES TO PERMIT THE AUTHORIZED AGENTS OF THE CITY FREE ACCESS TO THE PREMISES OF THE CONSUMER FOR THE PURPOSE OF CONNECTING, DISCONNECTING, INSPECTING, TESTING, READING METERS, REPAIRING OR REMOVING ANY PROPERTY OF THE CITY AND AGREES NOT TO PERMIT ANYONE OTHER THAN AUTHORIZED AGENTS OF THE CITY TO MOLEST OR OTHERWISE TAMPER WITH THE PROPERTY OF THE CITY TO REMOVE ITS SEALS.

THE CITY WILL MAKE REASONABLE PROVISIONS TO INSURE SATISFACTORY AND CONTINUOUS SERVICE, BUT IT DOES NOT GUARANTEE CONTINUOUS, AND WILL NOT BE LIABLE FOR LOSS OR DAMAGE CAUSED BY ACCIDENTS OR CONDITIONS WHICH IT COULD NOT HAVE FORESEEN OR OVER WHICH IT HAS NO CONTROL. THE CONSUMER AGREES THAT THIS APPLICATION AND AGREEMENT IS SUBJECT TO ALL CITY ORDINANCES AND REGULATIONS COVERING THIS SERVICE MENTIONED, AND THAT SUCH ORDINANCES AND REGULATIONS ARE PART OF THIS AGREEMENT.

THE FOLLOWING INFORMATION IS REQUIRED BY THE FEDERAL GOVERNMENT IN ORDER TO MONITOR COMPLIANCE WITH FEDERAL LAWS PROHIBITING DISCRIMINATION AGAINST APPLICANTS SEEKING TO PARTICIPATE IN THIS PROGRAM. YOU ARE NOT REQUIRED TO FURNISH THIS INFORMATION, BUT ARE ENCOURAGED TO DO SO. THIS INFORMATION WILL NOT BE USED IN EVALUATING YOUR APPLICATION OR TO DISCRIMINATE AGAINST YOU OR ANY INDIVIDUAL APPLICANTS ON THE BASIS OF VISUAL OBSERVATION OR SURNAME.

<input type="checkbox"/> White, Not of Hispanic Origin	<input type="checkbox"/> Black, Not of Hispanic Origin	<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Other (Specify)	<input type="checkbox"/> Male <input type="checkbox"/> Female
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Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Co-Applicant Required if Under 18 Years of Age)

**CITY OF COTTONWOOD SHORES  
APPLICATION AND SERVICE AGREEMENT**

**Previous Residential Address:**

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
How long did you reside there? \_\_\_\_\_ Years \_\_\_\_\_ Months

**PREVIOUS ACCOUNT HISTORY**

Have you ever had a water service account with the City of Cottonwood Shores?  No  Yes

If yes, previous address: \_\_\_\_\_

Date Opened Account: \_\_\_\_\_ Date Closed Account: \_\_\_\_\_

**Has any member of your family ever had a water service account with the City of Cottonwood Shores?**

No  Yes, if so; Name of Family Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**What was the address of your last water service account?**  (Same as Above)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**EMPLOYMENT DETAILS**

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**OTHER CONTACT / PERSONAL INFORMATION CONTACT**

Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**PERSONAL REFERENCES (At Least 3)**

\_\_\_\_\_  
(Name) (Relationship) (Telephone Number)

\_\_\_\_\_  
(Name) (Relationship) (Telephone Number)

\_\_\_\_\_  
(Name) (Relationship) (Telephone Number)



# CITY OF COTTONWOOD SHORES



3808 Cottonwood Drive  
Cottonwood Shores, Texas 78657  
Phone #: (830) 693-3830 Fax #: (830) 693-6436

## Animal / Pet Registration

Registration Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Permit Number: \_\_\_\_\_

### Owner Information

Name of Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### Animal Information

Name of Animal: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Species: \_\_\_\_\_ Breed: \_\_\_\_\_ Sex:  Male  Female

Color: \_\_\_\_\_ Size: \_\_\_\_\_ Spayed:  Neutered:

### Animal Information

Name of Animal: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Species: \_\_\_\_\_ Breed: \_\_\_\_\_ Sex:  Male  Female

Color: \_\_\_\_\_ Size: \_\_\_\_\_ Spayed:  Neutered:

### Animal Information

Name of Animal: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Species: \_\_\_\_\_ Breed: \_\_\_\_\_ Sex:  Male  Female

Color: \_\_\_\_\_ Size: \_\_\_\_\_ Spayed:  Neutered:

### Rabies License Information

Veterinarian: \_\_\_\_\_ Phone: \_\_\_\_\_

1 License #: \_\_\_\_\_ Vacc. Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

2 License #: \_\_\_\_\_ Vacc. Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

3 License #: \_\_\_\_\_ Vacc. Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Notes:



# CITY OF COTTONWOOD SHORES



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Cottonwood Shores, Texas 78657  
Phone #: (830) 693-3830 Fax #: (830) 693-6436

## Confidentiality Request Form

Would you prefer your City of Cottonwood Shores Utility Records be Confidential?

**You can now request that personal information contained in our utility application not be released to unauthorized persons.**

The Texas legislature enacted a bill allowing publicly-owned utilities to give their customers the option of making the customer's address, telephone number and social security number confidential.

**Is there a charge for this service?**

No. There is not charge for this service.

**How can you request this?**

Simply complete the form at the bottom of this page and return it to the City of Cottonwood Shores Utility Office located at 3808 Cottonwood Drive, Cottonwood Shores, TX 78657. If you need more information, please call at 8300-693-3830.

**We must still provide information under law to certain persons.**

We must still provide information to: (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility action in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

**Yes, I want you to make my information (address, telephone number and social security number) confidential.**

Customer Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Account #: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Engineers  
Inspectors  
& Surveyors**  
FIRM REG. #2487

4910 West Hwy 290  
Austin, Texas 78735  
512.328.6995  
512.328.6996. Fax

Commercial and  
Residential Engineering

- Structural
- Civil
- Mechanical
- Electrical
- Plumbing

Rehabilitation Designs

Property Condition  
Inspections

Surveying

Texas Accessibility  
Standards (ADA)  
Compliance Reviews  
& Inspections

Certified Code  
Compliance Inspectors  
& Plan Reviewers

Construction Consulting

To: City of Cottonwood Shores  
Attn: Sheila C. Moore  
RE: CSI Inspection

December 15, 2015

A Customer Service Inspection (CSI) is a required inspection by the Texas Commission of Environmental Quality (TCEQ). A CSI inspection is not a plumbing inspection, but is an inspection for cross connections between potable and non-potable water.

An example of a possible cross connection would be a hose bibb lacking a vacuum backflow preventer. If the end of a hose was to be submerged into a bucket containing pesticides and there were to be a waterline break, the pesticides can be back siphoned into the potable water supply if a backflow vacuum breaker is not installed.

In order to conduct a CSI inspection, the finished final plumbing set out must be complete. This includes, but not limited to;

- All hose bibbs installed with vacuum breakers.
- All commodes installed.
- All lavatories and sink faucet fixtures must be installed.
- All plumbing appliances installed such as dishwashers, icemakers, etc.. (Excludes clothes washer)
- All outdoor water features complete, if water feature has an auto fill, must have approved backflow preventer.
- Irrigation system installed with the proper backflow preventer along with test documentation.

Thank you,

Dondi Atwell  
Inspection Dept. Manager