CITY OF COTTONWOOD SHORES

3808 COTTONWOOD DRIVE
COTTONWOOD SHORES, TX. 78657
Phone # (830) 693-3830 Fax# (830) 693-6436

since 1987

Customer Commitment to Pay Utility Bill

Total Utility Bill= $ _____

+ $ 25.00

= $ _____

I (name) _____

reside at (address) _____ Acct #: _____

in Cottonwood Shores, Texas, recognize that my account is past due and promise to pay the current amount due in full along with a $10.00 late charge, plus a $25.00 promissory note fee on on or before _____ day of _____, 20_____. (14 days). Furthermore, by signing this "promise to pay", I understand that if I fail to pay the full current amount due, on said date, that the City of Cottonwood Shores Utility Department will disconnect services to said location and a $45.00 non-payment re-establishment fee and a $25.00 delinquent handling fee will be added. Utility Services will not be reconnected until all fees and charges are paid in full. The City of Cottonwood Shores Utility Department is required to have a 24 hours' time period for re-establishment of utilities. I understand that all utility bills are due on the 1st of each month with a late fee assessed after the 10th.

Customer Signature Printed Name Date

Phone Number where you can be reached

City Representative Printed Name Date

Notes:

In accordance with City Ordinance 13001, Article IV, Section 2, Line Item # 5, you will only be able to obtain one (1) Promissory Note per Year. Extenuating Circumstances will be evaluated on a case by case basis.